

Medicine Hat Cross-Functional Health & Safety Committee

November 22, 2018



Agenda:

Call to Order
Attendance/Confirm Quorum
Introduce guests
Review of agenda
Review minutes of previous meeting/errors/omissions
Motion to accept previous minutes
Review local stats and identify any possible trends
Review previous month's incidents discussing the cause and recommended corrective actions
Safety Framework Activity Review
SOFA/Planned Peer Observation Review
Workplace/Customer Inspection Review
Safety Hazard Report Review
Old Business
New Business
Miscellaneous/Comments
Confirm minutes and closing comments
Set next meeting Date/Time/Location

Meeting Called to Order by: Patrick Nahmiash

Quorum: Majority of the membership is present, and at least 50% are unionized. Yes (7 members 5 unionized)

Errors / Omissions Last Month's Minutes: NIL

Motion to Accept Minutes as Submitted / Amended: Thomas Stehr/Vicki Martin



Local Stats Current Year vs. Previous Year:

	T&E		Engineering		Mech.-Car	
	2018	2017	2018	2017	2018	2017
FRA Reportable Injuries	5	4	1	1	0	0
Non FRA Reportable Injuries	0	1	0	2	0	0
FRA Train Accidents	1	1	1	0	0	0
Non FRA Train Accidents	2	6	0	0	0	2
Rule Violations	4	2	0	0	0	0
Motor Vehicle Accidents	2	0	0	0	0	0

Date of Last Local Incidents/ Number of Days Since:	T&E Days	Engineering Days	Mech.-Car Days
Personal Injury	43/2018-10-11	254/2018-03-13	325/2018-01-01
Train Accident	32/2018-10-22	325/2018-01-01	325/2018-01-01
Rules Violation	32/2018-10-22	325/2018-01-01	325/2018-01-01
Motor Vehicle Accident	325/2018-01-01	325/2018-01-01	325/2018-01-01

Previous Month's Last Incident / Injury Causes:

IM-1000819065; At approximately 1630 on August 16th, 2018 the c23-16, was shoving seven empty cars with three locomotives (5024, 3124, 5039) into track B09 JBS foods on the Brooks sub division, at mile 66.75 Movement was shoving eastward at 5.4 mph (recorded speed) when they derailed all six axles on the CP 5039, L1 on CP 3124 and L2, L3 and L6 on the CP 5024. Derailment occurred on the east side of crossing in a curve (-2 degrees). Customer owned track was last inspected by STI on July 26, 2018. Action Taken; Crew interviewed separately, initial incident forms completed, Mechanical and engineering services engaged, locomotives re-railed at 1120, download retrieved (reviewed, no train handling concerns), CP 5039 set off consist at Brooks account broken and or missing pedestal liner. Alyth mechanical to inspect further, Kyle Mulligan has secured measurements and will input data into simulator. Preliminary cause; under investigation. Final cause, Wide gauge.

IM – 1000860577; On October 21, 2018 at approximately 1840, C02-21 was shoving 16 empty cars with two locomotives into Methanex at Brier Park in Medicine Hat. While shoving into the customer facility their trailing locomotive the CP 5006 derailed L3, L6 and R6 axles due to wide gauge. This customer owned track, gauge was measured at 58.5 inches. Customer states the last inspection was completed on October 17th, 2018. Locomotive was successfully re-railed at 2245. Action Taken; Crew interviewed separately, initial incident forms completed, mechanical and engineering services engaged, download retrieved and reviewed for train handling compliance - download is clean, customer's service has been suspended until track has been repaired and inspected, locomotive re-railed at 2245. Preliminary cause; Customer track defect, wide gauge. **Service restored.**

Personal Injuries:

Date: FRA Reviewed: Description:

2018-10-11	No	No	Conductor applying handbrake at Shepard- slipped and fell off car, injured wrist and thigh.
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Train Accidents

Date: FRA Reviewed: Description:

2018-10-22	IM # 1000861488		On October 22, 2018 at approximately 1400, 498-21 was proceeding Eastward into track DS02A at the West end of Swift Current yard derailed six cars behind six from the head end of the train. The south main track at Swift Current was blocked by derailed equipment however North main track was clear for trains to run through. Action Taken; VP, AVP, AGM, Superintendent responded, engineering on scene, mechanical on scene, crew interviewed, download secured. Preliminary cause; Under investigation. Final Cause; Improper Train Handling
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Rules Violations:

Date: Reviewed: Description:

	Yes	
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Motor Vehicle Accidents:

Date: Reviewed: Description:

	No	Nil
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Safety Hazard / Unsafe Condition Reports:

Add to	Description		
New Bus.	Date:	Department:	Classification: (include description, action taken by who and when to be completed by):
1	2018-06-17	T&E	Green / Class C SHR 11109 West Alyth Yard Told to back from depot 2 into N yard to perform S/O. Asked TTM Abby three times if we were ok in (on arrival to Alyth after pulling into depots and before reversing). Terminals need to be better trained to be able to organize crews working in yard to avoid collision. 24-May-18 Forward to Supt Gary Delaney to forward and discuss with Supt Robert Milne. Reply given to employee. 14-Jun-18 Escalated to Alyth Yard TM to discuss with employee 12-Jul-18 Check to see if there was a reply 13-Sep-18 Forward to Rick Moskawa, Transport Canada. Sent on Sept 13- Waiting for reply – email sent November 22.
2	2018-08-22	S&C	Green/Class C SHR 11132 Needle found Bunkhouse side door, safely remove and dispose. Response: CP police will be contacted and made aware of future situations. Employee given response Contact CP police for Protocol and phone number. Bulletin will be issued once information is gathered. Jamie Smithson to issue bulletin.
3	2018-08-29	T&E	Green/Class C SHR 7581 Alyth bunkhouse- blocked the documented emergency evacuation route/muster point with ballast cars. Response: mistake made by terminal trainmaster and problem fixed when Medicine Hat Trainmaster Jamie Smithson was made aware. Forward these issues to trainmaster for resolve. Employee given response Kyle Leafloor to follow up with Bob Milne. Manager in question who put cars in place dealt With. Remove next month.



4	2018-06-07	T&E	Green/Class C	SHR 7574 Alyth, told by terminal trainmaster Sol to hurry up while having engineering trainee and conductor trainee because it reflects on his dwell time. TM Derick Edwards will look into this. Update next month. Kyle Leafloor to follow up.
5	2018-09-18	T&E	Green/Class C	SHR 11210 Medicine Hat yard, weeds between pony/trk 1&2-trk 2&3- trk 3&4 - trk 4&5 – trk 5&6- trk 6&7 – trk 7&8 – all weeds between tracks where we walk. Action recommended; cut and remove tripping hazard. Response: Jamie and Kyle to validate and remove weeds. Employee given response
6	2018-09-26	T&E	Green/Class C	SHR 11122 Golden Prairie south wye switch, could not throw switch, also had issue with lock on switch on north end of elevator track. Action recommended; Please have it looked at so next crew won't have so much trouble. Response: Switch fixed. Employee give response.
7	2018-09-30	T&E	Green/Class C	SHR 11118 Redcliff AB, East storage swt Redcliff sdg. To enter sdg on 568, RTC had mileage of 5.93 and swt stand says mile 5.92. Action recommended; Confirm with RTC supervisor that mileage is updated on their end. Response: Forwarded to Freeman to confirm mileage with RTC and switch mileage. Employee given response.
8	2018-10-06	T&E	Green/Class C	SHR 11119 Brooks sub unit 9640, reported to the shops as extremely rough riding. Action recommended; Fix unit. Response: Correct procedure followed, unit fixed at next Service location. Employee given response.
9	2018-10-25	T&E	Green/Class C	SHR 11214 Swift Current Motel 6, bed bugs. Action recommended; clean rooms. Response: Verify bed bugs and or cleanliness of room. Employee given response

Safety Framework Activities Completed Last Month:

Add to	Description
New Bus. Date: Department:	(include description, action taken by who and when to be completed by):
	NIL

Workplace Inspections:

Add to	Description
New Bus. Date: Department: Classification:	(include description, action taken by who and when to be completed by):
1 2018-05-16 T&E Yellow / Class B	Swift Current Motel 6 Multiple complaints of disturbed rest due to poorly insulated rooms Decibel test performed-results below. To resolve the ongoing noise complaints, provide each room with humidifier and portable fan. These can be used for white noise. This is common practice in many hotels. Inside rooms Cleanliness Floors need to be cleaned and washed, bedding after room use needs to be washed, daily dusting of rooms-pictures are attached. 14-Jun-18 Continuous fan mode programmed in rooms 219, 220, 320, 420. 12-Jul-18 As per email from Chad McPherson "In Moose Jaw's health and safety meeting yesterday, it was agreed to



				<p>purchase a few white noise machines for trial at Swift Current Motel 6. if the feedback is positive we can look at providing the machines for the remaining hotel rooms".</p> <p>Swift Current Motel 6 Multiple complaints of disturbed rest due to poorly insulated rooms Decibel test performed-results below. To resolve the ongoing noise complaints, provide each room with humidifier and portable fan. These can be used for white noise. This is common practice in many hotels. Inside rooms Cleanliness Floors need to be cleaned and washed, bedding after room use needs to be washed, daily dusting of rooms-pictures are attached. 14-Jun-18 Room 219, 220, 320, 420 Fans and humidifiers have been placed in various rooms.</p> <p>Kyle Leafloor to inspect Motel 6 week of November 26th</p>
2	2018-08-23	T&E	Class B	Maple Creek MT316D, MT316F, MT316A; weeds need to be sprayed and cut in MT316A. forwarded to Willie Davis on November 22, 2018
3	2018-10-04	T&E	Class B	Cassils BT 433a, B14. Weeds between B14 and BT433a, weeds need to be sprayed and removed. South side/middle of b14 has open hole covered by old sheet of plywood. Plywood removed and hole filled in, weeds have been cut. Remove next month.

Customer / Industry Inspections:

Add to Description
 New Bus. Date: Department: Classification: (include description, action taken by who and when to be completed by):

1	2018-08-23	T&E	Class B	Richardson Pioneer; restricted clearance signs required both ends of elevator Customer red carded on November 5. As of November 19th customer has signs and is back in service.
2	2018-08-24	T&E	Class B	JBS Foods Brooks; Loading equipment not properly stored (tripping hazard), Sign on ground for crossing
3	2018-10-04	T&E	Nil	Cassils Viterra; Good clean site.
4	2018-11-06	T&E	Nil	Swift Current Viterra; Good clean site.
5	2018-11-06	T&E	Nil	Seward back track; Good clean site.

SOFA / Planned Peer Observations:

Add to Employees Total At-risk Description (include description, action taken
 New Bus. Date: Department: Observed Observed Observed by who and when to be completed by):

						Nil
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Risk Assessments Completed:

Add to Description
 New Bus. Date: Department: (include description, action taken by who and when to be completed by):

		Other	Nil
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Work Refusals / Right to Challenge:

Add to Description
 New Bus. Date: Department: (include description, action taken by who and when to be completed by):

		Other	Nil
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Taxi Exception Reports:

Add to Description
 New Bus. Date: Department: (include description, action taken by who and when to be completed by):

1	2018-08-31	T&E	Driver of taxi cab was distracted by GPS on phone while driving. They got lost and stopped on major highway to check their GPS. They passed a semi when unsafe to do so forcing traffic to drive on shoulder/ditch. TM Jamie Smithson to follow-up. Driver has been banned from driving CP rail Crews. Remove next month. Employees given response.
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Old Business Review:

Item Number: Item Origin: Old Business Description: Responsible Person(s): Status: Due Date:

1	Risk Assess.	<p>Deadheading on tail end units to be done. Due date: December 15, 2017 Suspend tailed unit deadheading on Maple Creek sub to prevent lost time injuries(ex:2017 injuries)until union co-chair is provided with three downloads each direction on different type of trains to perform risk assessment. AS PER SAFETY MINUTES: Deadheading on tail end units to be done. Due date: December 15, 2017 Responsible Party: TM Isaac Neibert, H&S committee member Pat Nahmiash, Supt Gary Delaney</p> <p>9-Jan-18 Update to be done by 16-Feb-18 Responsible Party: TM Isaac Neibert, H&S committee member Pat Nahmiash, Supt Gary Delaney 9-Jan-18</p> <p>Update to be done by 16-Feb-18</p> <p>12-Apr-18 Trainmasters will have to get the downloads. Look at the Bulk trains first. Find out which trains are most impacted. Look at the tonnage. - This is to remain in this section for this month. Next meeting it is to be moved to New Business as per Bob Tully. 24-May-18 TM Jamie Smithson to gather three train IDs and get their downloads. 14-Jun-18 Jamie Smithson and Pat Nahmiash to rail the tail end and see what the issues are.</p> <p>No SHR submitted or injuries in 2018, will revisit if problems arise. Remove next month.</p>	Tm Jamie Smithson Pat Nahmiash	Tabled	2018-07-12
2	Other	<p>New hires Need a more consistent trainer for Medicine Hat 12-Jul-18 On going 13-Sep-18 (Leave on for this month) Jason Hanse-Lethbridge and Adam Reichart-Medicine Hat</p> <p>-employees not making qualifying trips-qualified from inside vehicle, ongoing. Employees qualifying to soon, personal safety of new employees is on going concern.</p> <p>Concerns that were escalated to policy committee are still prevalent in the training program - Trainmasters not qualifying students on all subdivisions and switcher jobs.</p> <p>-Trainmasters qualifying students from inside their truck.</p> <p>-Trainmaster not doing ride alongs.</p>	Derick Edwards Colin Sehn Jamie Smithson to set up training	Tabled	2018-08-09

		<p>-CP Rail's own data showing a direct correlation between injuries and time as an employee, employees with two years or less accounting for over fifty percent of injuries.</p> <p>-Training program is not long enough. - often trainmasters qualify students from the inside of their truck or ride with the student for 30 to 40 miles.</p> <p>The field placement coordinator implemented by the GM/policy committee has helped but not resolved the ongoing problems.</p> <p>Co-Chair to email policy committee</p>			
3	H&S committee and SHR 11243	<p>New Section 4 - wide spread confusion. Canada Labor Code requirement should be implemented; Health and Safety Representatives</p> <p>Marginal note: Duties of representative (i) shall participate in the implementation of changes that may affect occupational health and safety, including work processes and procedures and, where there is no policy committee, shall participate in the planning of the implementation of those changes; SHR 11243 Sec 4 GOI A4 pg 8. Many rumors going around that trk profile book with grades in it is not to be used as it was not an official CP document. Please clarify, otherwise guys will keep on assuming everything is 0.8% grade. Way to many handbrakes.</p> <p>Response: follow GOI instructions, specific grades are being looked at. Train schematic is not approved for handbrake application. Employee given response</p>	Jason Hearld	ongoing	2018-12-13
4	H&S committee	<p>From rules violation July, 2018. Shop switch at west end Swift current, problem location.</p> <p>CCOHS Duties of the Workplace Committee Identifying hazards, evaluating risks and recommending control measures and effective action to prevent injury, illness, accidents and incidents.</p> <p>Make sign for location, to indicate high run through switch location. New system wide, paint high run through switches pink</p>	Health and safety committee	ongoing	2018-12-03

		<p>for switching in a yard and not transfer dangerous goods between yards. Definition of readily accessible: Capable of being reached quickly for operation, renewal, or inspections without requiring those to whom ready access is requisite to climb over or remove obstacles or resort to portable ladders, chairs, etc. 12-Apr-18 Paperwork required. Needs to be in compliance with GOI, as per Superintendent Gary Delaney.</p> <p>Bulletin to be issued, Bills required when leaving yard.</p>		
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Tabled /Escalated Item:

Item Number: Item Origin: Tabled / Escalated Item: Responsible Status: Review
 Date:

Person(s):

1	H&S Com. Member	<p>BUNKHOUSE ALYTH – info on previous months minutes.</p> <p>12-Jul-18 Escalate to Policy Committee</p>	Escalate to Policy Committee		2018-07-15
2	H&S Com. Member	<p>Train and Engine employees are fatigue due to noncompliance. Examples: Daily inaccurate train lineups, pressure to work (investigations) - emails from employees have been sent to HR for guidance in regards to being sick.</p> <p>Railway Safety Management System Regulations, 2015 SOR/2015-26</p> <p>Process with Respect to Scheduling Principles of fatigue science</p> <p>28 (1) A railway company must apply the principles of fatigue science when scheduling the work of the employees referred to in subsection (2), including the principles (a) that human fatigue is governed by physiology; (b) that human alertness is affected by circadian rhythms; (c) that human performance degrades in relation to hours of wakefulness and accumulated sleep debt; and (d) that humans have baseline minimum physiological sleep needs. Method (2) The railway company must include, in its safety management system, a method for applying the principles of fatigue science when scheduling the work of an employee who is required to work according to a schedule that (a) is not communicated to the employee at least 72 hours in advance; (b) requires the employee to work beyond his or her normal work schedule; or (c) requires the employee to work between midnight and 6:00 a.m.</p> <p>Communication (3) The railway company must communicate, to any employees who are required by the railway company to work according to a schedule referred to in subsection (2), how the principles of fatigue science have been taken into account when requiring them to work according to that schedule.</p>	Dir Safety Management Bob Tully to reply on behalf of Supt Gary Delaney	Waiting Response	2018-08-09

		<p>Exception (4) This section does not apply when scheduling the work of employees during an emergency related to the safety of railway operations.</p> <p>24-May-18 Letter sent to Human Resources</p> <p>29-May 18 (SHR 11113) Called in and booked off unfit. Was given 10 hours with auto book on when I told TM that I would book on when fit. I am the judge of when I am fit or unfit. I ended up with three hours of sleep. Reply: When employee calls in unfit, TM will ask employee if they are ok to have an auto book on. Reply was given to employee on 15-Jun-18</p> <p>18-06-18 SHR 11223- train not on line up, put trains on line up. Response; Line ups are changed and updated to reflect manpower.</p> <p>12-Jul-18 In light of the award the company reiterated the importance of compliance to this rule and arbitration award to all managers. There is a CROR requirement to come to work well rested. Violation of Railway Safety Management System regulations are regularly violated.</p> <p>Email to employee services sent on Aug 16, 2018 - harassed for booking sick.</p> <p>SHR # 11125- line-ups, response: line-ups are revised and adjusted multiple times a day.</p>			
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Miscellaneous / Comments:

<p>Winter Hazard Awareness 2018/2019, discussion</p> <p>New Alcohol and Drug Policy (Canada)-Policy # HR203, discussion</p> <p>Emergency Action plan, review</p> <p>Snow removal, B&S to oversee</p> <p>T&E Safety review "on or about tracks", discussion</p> <p>New parking lot signs ordered, cars will be ticked and towed</p> <p>SHR reporting process, discussion to improve response to 14 days or less</p> <p>Safety walkabout, discussion</p>
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Next Meeting:

Place	Date	Time
Medicine Hat Yard - Main Floor, Meeting Room	December 13, 2018	10:00 AM

Meeting Adjourned At: 1120	Approved by Management Co-Chair: Kyle Leafloor (Alt)	Approved by Union Co-Chair: Patrick Nahmiash
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