

Medicine Hat Cross-Functional Health & Safety Committee

November Minutes

November 7, 2019





Agenda:

Call to Order
Attendance/Confirm Quorum
Introduce guests
Review of agenda
Review minutes of previous meeting/errors/omissions
Motion to accept previous minutes
Review local stats and identify any possible trends
Review previous month's incidents discussing the cause and recommended corrective actions
Safety Framework Activity Review
SOFA/Planned Peer Observation Review
Workplace/Customer Inspection Review
Safety Hazard Report Review
Old Business
New Business
Miscellaneous/Comments
Confirm minutes and closing comments
Set next meeting Date/Time/Location

Meeting Called to Order by: Patrick Nahmiash

Quorum: Majority of the membership is present, and at least 50% are unionized. Yes (9 Members 5 unionized)

Errors / Omissions Last Month's Minutes: T&E FRA reportable injuries numbers were incorrect

Motion to Accept Minutes as Submitted / Amended: Thomas Stehr and Miles Heit

Committee Members:

Name: Email: Phone Number: Department: Committee Position: # of Meetings: H&S Trained: Present at Meeting:

Name:	Email:	Phone Number:	Department:	Committee Position:	# of Meetings:	H&S Trained:	Present at Meeting:
Robert Milne	Robert_milne@cpr.ca	587-999-5374	Mgr, T&E	Co-Chair	5	Yes	Yes
Ryan Leblanc	ryan_leblanc@cpr.ca	250-420-1421	Mgr, T&E	Alternate Co-Chair	2	Yes	No
Jamie Smithson	jamie_smithson@cpr.ca	403-866-1826	Mgr, T&E	Member	4	Yes	No
Patrick Nahmiash	patrick_nahmiash@cpr.ca	403-458-1825	T&E, Engrs	Co-Chair	10	Yes	Yes
Thomas Stehr	thomas_stehr@cpr.ca	403-979-1107	T&E, Cndrs	Alternate Co-chair	9	Yes	Yes
Colin Sehn	colin_sehn@cpr.ca	403-866-1306	Mgr, T&E	Member	3	Yes	No
Darren Burzminski	darren_burzminski@cpr.ca	403-548-1212	T&E, Engrs	Member	0	Yes	No
Jason E Ross	jasone_ross@cpr.ca	403-581-0752	Mechanical Union	Member	3	Yes	No
Terry Maser	terry_maser@cpr.ca	403-581-0912	Structures	Member	4	Yes	No
Miles Heit	miles_heit@cpr.ca	403-548-4970	Eng. Track Structure	Member	7	Yes	Yes
Colton Moquin	colton_moquin@cpr.ca	306-718-3714	Mgr, Eng. Track Structure	Member	1	Yes	Yes
Serafin Bento	Serafin_bento@cpr.ca	306-313-4719	Mgr, S&C	Member	4	Yes	Yes
Freeman Hickey	freeman_hickey@cpr.ca	403-594-1455	Mgr, Eng Track / Structures	Member	6	Yes	Yes
Willie Davis	willie_davis@cpr.ca	403-866-9955	Mgr, Eng Track / Structures	Member	2	Yes	No
Rob Dunn	rob_dunn@cpr.ca	403-581-0937	Mgr, Eng Track / Structures	Member	0	Yes	No
Ryan Lauzon	ryan_lauzon@cpr.ca	416-885-7066	Mgr, Mechanical	Member	2	Yes	No
Jody Barron	jodybarron@hotmail.com		Eng. Trk structures(Brooks)	Member	4	Yes	Yes
Kari Elyk	Kari_elyk@cpr.ca	306-330-9466	S&C Maintainer	Member	4	Yes	No
Derick Edwards	Derick_edwards@cpr.ca	403-878-3345	Mgr, T&E	Member	1	Yes	No
Vicki Martin	vicki_martin@cpr.ca	403-528-5000	Other	Secretary	8	Yes	Yes



Guests: Nil

Employees & Geographical Region WHSC Represents:

Department	Craft Employees Represented	Subdivision Miles Represented:	Numbers Represented:	
	WHSC member:	(Include subdivision name and mileage range)	Employees	Buildings
T&E	Patrick Nahmiash	Medicine Hat Terminal, Brooks Sub and Maple Creek Sub	237	2
Mech, Car	Jason E Ross	Medicine Hat	2	1
Engineering	Miles Heit, Jody Barron	Medicine Hat, Maple Creek Sub, Brooks Sub	37	6
Structures	Terry Maser	Medicine Hat, Maple Creek Sub, Brooks Sub	2	1
Eng, S&C	Kari Elyk	Brooks, Maple Creek	12	4

Sub Committee: Nil

Local Stats Current Year vs. Previous Year:

	T&E		Engineering		Mech.-Car	
	2019	2018	2019	2018	2019	2018
FRA Reportable Injuries	4	5	0	1	0	0
Non FRA Reportable Injuries	0	0	0	0	0	0
FRA Train Accidents	2	1	2	1	1	0
Non FRA Train Accidents	2	1	0	0	0	0
Rule Violations	7	7	0	0	0	0
Motor Vehicle Accidents	1	0	3	0	1	0

Date of Last Local Incidents:

Number of Days Since:	T&E	Engineering	Mech.-Car
	Days	Days	Days
Personal Injury	24/2019-10-15	604/2018-03-13	674/2018-01-01
Train Accident	117/2019-07-12	96/2019-08-02	182/2019-05-08
Rules Violation	37/2019-09-30	674/2018-01-01	674/2018-01-01
Motor Vehicle Accident	310/2019-01-12	71/2019-09-27	91/2019-08-07

Previous Month's Last Incident / Injury Causes:

Personal Injuries:

Date: FRA Reviewed: Description:

			Nil
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Train Accidents

Date: FRA Reviewed: Description:

2019-10-20	Yes	Yes	<p>IM#1001097128 – At approximately 1500 on October 20th, 2019, 118-19 was proceeding eastward on the Brooks subdivision. The movement was travelling at approximately 50mph at the west end of Suffield when they observed a gravel truck stopped at the crossing at mile 27.30. The gravel truck was stopped when the crew noticed the truck at the crossing and as they got closer to the crossing the truck started to inch forward becoming foul of the track. 118-19's crew had the horn and bell going prior to the whistle post to notify the foreman working next to the track and continued to sound the bell and whistle once they approached the crossing. Once the crew realized the truck was not stopping they placed the train in emergency and struck the vehicle at 50mph, authorized track speed is 55mph at mile 27.30. No major damage to the locomotive, all damage was cosmetic but the locomotive will be set off at Medicine Hat and forwarded to Alyth to be repaired.</p> <p>Action Taken: secure area</p> <p>Preliminary cause: Third party driver drove gravel truck foul of the track.</p>
2019-10-20	Yes	Yes	<p>IM#1001096739 – At approximately 0117 on October 20th, 2019, 293-18 was proceeding westward on the Maple Creek subdivision. The movement was travelling at approximately 51mph rounding a curve when they observed a private vehicle foul of the tracks at mile 60.20. The locomotive engineer brought the train to a controlled stop after making contact with the small dark coloured vehicle causing major damage to the vehicle and minor damage to the left bottom steps on the front of the locomotive CP8154 and the left side of the snow plow on the locomotive CP8154.</p> <p>Action taken: Clear tracks.</p> <p>Preliminary cause: Third party driver drove vehicle onto the rails getting vehicle stuck.</p>
2019-10-23	No	Yes	<p>IM#1001098879 – C02 assignment was pulling out of customer facility and derailed the 2 set of trucks on the lead locomotive and the lead set of trucks on the second locomotive.</p> <p>Action Taken: Superintendent Milne, Trainmaster Smithson, mechanical and ES attended scene. Download reviewed. Mechanical rerailed locomotives.</p> <p>Preliminary Cause: Wide Gauge at customer facility.</p>

Rules Violations:

Date: Reviewed: Description:

			Nil
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Motor Vehicle Accidents:

Date: Reviewed: Description:

			Nil
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Safety Hazard / Unsafe Condition Reports:

Add to	Description			
New Bus.	Date:	Department:	Classification:	(include description, action taken by who and when to be completed by):
1	2019-09-23	T&E	Class C	SHR#700000001308 – Alyth Bunkhouse, Beds in bunkhouse are getting uncomfortable, back getting sore from most beds. Bad enough we get sore backs from most locomotives, need comfortable mattress. Over period of 3 months have tried following beds, room #24,25,26,27,28,29,31,32. All seem to be the same. Scott Welling contacted on October 16 th and November 6 th for update. Update: Mattresses identified have been replaced.
2	2019-10-12	T&E	Class C	SHR#700000001359 – Maple Creek sub, deadheaded on tail end remote, 4-5 awful run ins in several different spots on sub.
3	2019-10-28	T&E	Class B	SHR#700000001492 – Swift Current station and shop tracks, tripping hazard outside swift current station, where taxi's park, and around shop tracks. Fuel truck tire tracks along tracks. Update: Station and shop area graded.
4	2019-11-04	T&E	Class A	SHR#700000001522 – Meeting trains with gondolas while operating W-7 dimensional train. Gondolas that have been previously loaded with scrap tend to be swollen in the middle more than a foot. Update: Specific car numbers will be required to identify the cars in question.
5	2019-10-31	T&E	Class A	SHR#700000001524 – Called on 2C05 out of Swift Current and assigned to build a grain train at SWT Antelope with a full crew. Conductor and Engineer pulled 64 cars to put over to the main, brakeman stayed in the elevator track to walk the remaining cars. At this time the elevator employee entered the working track with their track mobile and approximately 8 cars and tied on the remaining cars to be lifted without informing the crew, including the brakeman walking doing up hoses. Update: Email sent to SWT Antelope elevator of requirements of blue flag, followed up with phone call on November 7 th . SWT elevator performed investigation.

Safety Framework Activities Completed Last Month:

Add to	Description		
New Bus.	Date:	Department:	(include description, action taken by who and when to be completed by):
1	2019-10-25	T&E	Larkhall and Dunmore - Stenciled names on switches.

Workplace Inspections:

Add to	Description			
New Bus.	Date:	Department:	Classification:	(include description, action taken by who and when to be completed by):
1	2019/10/24	T&E	Class C	Medicine Hat Station - required exit signs in hallways, Eye wash station, eye wash bottles expired, update evacuation plan signage, lids on garbage cans, asbestos signage, weekly cleaning of fridges and microwaves, trainmasters locker room general cleaning/organization.



Customer / Industry Inspections:

Add to	Description		
New Bus.	Date:	Department:	Classification: (include description, action taken by who and when to be completed by):
			Nil

Planned Peer Observations:

Add to	Employees	Total	At-risk	Description (include description, action taken by who and when to be completed by):		
New Bus.	Date:	Department:	Observed	Observed	Observed	
1	2019-11-05	T&E	4	445	11	2.4% at risk. Local Concerns: Detraining with proper body mechanics, proper thumb position when applying handbrakes.

Risk Assessments Completed:

Add to	Description		
New Bus.	Date:	Department:	(include description, action taken by who and when to be completed by):
			Nil

Work Refusals / Right to Challenge:

Add to	Description		
New Bus.	Date:	Department:	(include description, action taken by who and when to be completed by):
			Nil

Taxi Exception Reports:

Add to	Description		
New Bus.	Date:	Department:	(include description, action taken by who and when to be completed by):
1	2019-10-20	T&E	Called to deadhead by Halcon van at 0500. Driver was fatigued and hit rumble strips between Walsh and Hatton. Fell asleep at CarMichael. Conductor grabbed steering wheel and guided van back on highway. Stopped at Gull Lake for coffee and when leaving cut off semi. Drove in both lanes and upon arriving in Swift Current was doing 80km in 50 km zone, also was doing 121km on highway. Update: Driver is on suspension until completion of Remedial training for fatigue management.

Old Business Review:

Item Number: Item Origin: Old Business Description: Responsible Person(s): Status: Due Date:

Item Number	Item Origin	Old Business Description	Responsible Person(s)	Status	Due Date
1	H&S committee and SHR 11243	<p>New Section 4</p> <p>GM Jeff Hare, request to GE for track profile grades. Locations identified by TM was provided to Mark Clarstrom.</p> <p>Track chart and formula provided to Thomas Stehr and Patrick Nahmiash to complete track profile grades.</p>	Thomas Stehr & Patrick Nahmiash	Ongoing	December 20, 2019
2	SHR#700000000879 SHR#700000000888	<p>Dead heading on Tail end remotes, removed from November 2018 minutes “will revisit if problems arise” as crews were not being dead headed on tail end units.</p> <p>In minutes from November 2017 to November 2018.</p> <p>Maple Creek sub is subject to very rough impacts on tail end units. Risk of possible injury to employees needs to be addressed.</p> <p><u>Update:</u> Jason Heard and Patrick Nahmiash to ride Tail end and report to Committee.</p> <p><u>Update September 12:</u> Ryan Leblanc and Patrick Nahmiash to have completed before October meeting.</p> <p><u>Update:</u> Colin Sehn and Patrick Nahmiash to complete by November 1st.</p> <p><u>Update:</u> Derick Edwards and Patrick Nahmiash scheduled to complete on October 29th – canceled by Jamie Smithson, he will reschedule.</p>	Patrick Nahmiash Colin Sehn Jamie Smithson	Ongoing	December 20, 2019
3	H&S Committee Members	<p>On Board train regulations emergency procedures for the event of a train accident.</p> <p>Bob Milne to follow up.</p> <p><u>Update:</u> November 4, GOI Section 11.</p>	Bob Milne	Closed	October 25, 2019
4	H&S Committee Members	<p>Rescue plan for fall arrest. Is there a rescue plan if employee has fallen? Are there rescue kits? Email sent to Serafin August 8. <u>Update:</u> Aug 9th - Warren Nistico, it is reviewed in the training, each location has a kit.</p> <p><u>Update:</u> September 12, supplier did not provide rescue kit in fall arrest package that CP had purchased. Training to be reviewed. <u>Update:</u> October 16th Serafin waiting on third party training.</p> <p><u>Update:</u> Fall protection training provided.</p>	Serafin Bento	Closed	October 10, 2019

5	H&S Committee Members	Lack of DL Zone Dunmore, Swift Current, and Medicine Hat. Bob to request information bulletin from rules department. Update: Bob Milne to issue information bulletin. Bulletin issued.	Bob Milne	Closed	November 14, 2019
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New Business Review:

Item Number: Item Origin: New Business Description: Responsible Person(s): Due Date:

1	H & S committee members	Violation of Canada labour code article 136 Duties of representative(5)(g) shall participate in all of the inquiries, investigations, studies and inspections pertaining to the health and safety of employees, including any consultations that may be necessary with persons who are professionally or technically qualified to advise the representative on those matters; Union Co-Chair not provided resources to participate in inspection of Alyth Bunkhouse with Health and Safety officer for the Labour Program.	Bob Milne	November 14, 2019
2	H & S committee members	CFI facility entering requirements. CFI requires CP to contact before switcher crew enters facility, the switcher crew upon entering facility is being advised permission was not granted. Update: New procedure, ATM will document who permission is provided by and will be passed onto the crew.	Bob Milne	Complete
3	Canada Labour Code Requirements	Monthly inspection of first aid kits and fire extinguishers. Storage of fire extinguishers. Tracking reports. How often does the committee want to review the information. Update November 7: Thomas Stehr & Patrick Nahmiash to create spread sheet for first aid monthly checks, committee to review quartaley.	Thomas Stehr Patrick Nahmiash	December 20, 2019

4	Canada Labour Code Requirements	Review Assurance of Voluntary Compliance.	Bob Milne	November 14, 2019
5	H & S committee members	Brooks section shack, door automatically locks creating a trap. Door handle to be changed to non locking.	Freeman Hickey	December 5, 2019

Tabled /Escalated Item:

Item Number: Item Origin: Tabled / Escalated Item: Responsible Status: Review Date:

Person(s):

1	H&S Com. Member	BUNKHOUSE ALYTH – info on previous months minutes. Step 3 of 127.1 October 10, 2019 inspection by Health and Safety officer for the labour program, awaiting results. Update: emergency evacuation, vermin control inspection reports and first aid kit monthly inspection reports – email sent to Scott Welling October 25 and November 6. November 7 Bob Milne requested FERP, Orcin reports and first aid reports from Scott Welling.	Escalate to Policy Committee	Ongoing	2018-07-15
2	H&S Com. Member	Railway Safety Management System Regulations, 2015 SOR/2015-26 Process with Respect to Scheduling Principles of fatigue science 28 (1) A railway company must apply the principles of fatigue science when scheduling the work of the employees referred to in subsection (2), including the principles (a) that human fatigue is governed by physiology; (b) that human alertness is affected by circadian rhythms; (c) that human performance degrades in relation to hours of wakefulness and accumulated sleep debt; and (d) that humans have baseline minimum physiological sleep needs. Method (2) The railway company must include, in its safety management system, a method for applying the principles of fatigue science when scheduling the work of an employee who is required to work according to a schedule that (a) is not communicated to the employee at least 72 hours in advance; (b) requires the employee to work beyond his or her normal work schedule; or (c) requires the employee to work between midnight and 6:00 a.m.		Ongoing	2019-11-01

		<p>Communication (3) The railway company must communicate, to any employees who are required by the railway company to work according to a schedule referred to in subsection (2), how the principles of fatigue science have been taken into account when requiring them to work according to that schedule.</p> <p>April 11 – Superintendent and train masters to work with Directors to improve line ups. New RAC rules to hopefully resolve by following fatigue science requirements <u>Update:</u> Minister of Transport Annex A Requirements due November 1, 2019 <u>Update:</u> September 1 Canada labour code requirements changes</p> <ul style="list-style-type: none"> - 96 hours written notice of work schedule. - 24 hours written notice of shift change. - 8 hours rest periods between work periods or shifts. - 30 minute break within every five hours of work. 			
3	Site inspection and SHReports	<p>Swift Current Motel 6</p> <p>Kyle Leafloor to inspect Motel 6 on week of November 26th. Greg Squires inspected facility on November 28-Kyle to follow up.</p> <p>Jan. 10/19 - Ongoing hot water outages, alternate rest facility in Swift Current needs to be considered. Kyle Leafloor to send email to facilities.</p> <p>Forwarded to Facilities Scott Welling march 14. March 18 - analyst sourcing travel services, Jennifer Pupp in discussions with other hotels.</p> <p>Email from Jennifer Pupp-Analyst Sourcing travel services on May 3, no alternate facility due to collective agreement requirement for Kitchen and hotels not willing to block of rooms.</p> <p>Superintendent and H&S to perform inspection in coming weeks.</p> <p>Site inspection scheduled for June 14th.</p> <p><u>Update:</u></p> <p>Swift Current Motel 6 June 14th 2109 inspection findings,</p>	Geoff Hare	Escalated to GM	<p>30 day response requirement from meeting day.</p> <p>Past 30 day requirement, Bob Milne to follow up.</p>

		<ul style="list-style-type: none"> - Second floor rooms have no black out blinds. - Dirty floors and sheets, require extra staff during busy times to keep up with demands. - Bathroom drywall peeling, floors lifting, caulking needs replacing, possible cause lack of ventilation. - Mattresses wore out/failing. - Leak under sink(in kitchen), fixed June 18th. <p>Water outage on June 27th.</p> <p>Email sent to facility on July 8th for update regarding outstanding issues.</p> <p><u>Update:</u> Co-Chairs to arrange meeting with Motel 6 in next couple of weeks.</p> <p><u>Update:</u> 4th email sent to facility for update on August 6, 2019, information forwarded to assistant superintendent Ryan Leblanc August 8.</p> <p><u>Update:</u> Escalated to GM by committee at September 12th meeting.</p>			
4		<p>Removal of Napping Facilities. Napping facilities are required in the Fatigue Management Plan between CP rail and Teamsters Canada. Work Rest rules 6,6.2,6.2.1. FMP emailed to assistant superintendent and management Co-Chair June 28th. Discussed between Union Co-Chair and Geoff Hare July 5th. Discussion between union and management Co-Chair July 5th. Bob Milne to discuss with Mark Redd.</p> <p>Forwarded to Ryan Leblanc August 8, 2019. <u>Update:</u> Escalated to GM by committee at September 12th meeting Update: November 7 to be completed by December 5, 2019.</p>	Geoff Hare	Escalated to GM	<p>30 day response requirement from meeting day.</p> <p>Meeting with Scott Welling October 23rd to determine completion of napping facility room renovation.</p>

Miscellaneous / Comments:

- 2019/10/17 IM#10010974223 small grass fire reported mile 52.5 Maple Creek sub by eastbound 230014 train. Thought to be started by rail grinder. Foreman returned to site and extinguished fire. Action taken: OC notified. Preliminary cause; Rail Grinder.
- 2019/10/21 IM#1001101445 CP received a call from the public about a fire in the ditch next to the track at mile 115 Maple Creek sun. Small grass fire located near rail grinder. Local fire department responded and fire extinguished (time of incident 2342). Action taken: OC notified. Preliminary cause: Rail Grinder.
- 2019/10/20 IM#1001104902 199-18 mid-train remote shut down due to crank case overpressure which in turn started a fire on the locomotive (time of incident 1255). Action Taken: Crowfoot fire department dispatched. Marshall unit to head end. Preliminary cause: Mid train remote crank case overpressure.
- 2019/11/03 IM#1001105759 Unit CP8033 crew reported flames coming out of smoke stack and engine compartment (time of incident 1041). Action taken: Stopped train at Hatton, shut down and drained unit. Hatton fire department responded. Preliminary Cause: Mechanical failure fire coming from engine compartment.

- OPER-AB-102-19, does this include Calgary Terminal? **Yes.**
- Snow removal around the station? Engineering services to complete.
- Framework on or about tracks blitz for November, cover slip trips and falls, distribute CP 7000 series job aid, review blue flag derail at Dunmore Pioneer, Bob Milne to provide discussion points. To be completed weeks of November 11th & 18th.
- 2020 Safety Development Sessions. Co-Chair to take part in skype call November 21st.

Next Meeting:

Place

Medicine Hat Yard – 2nd floor,
Meeting Room

Date: December 5, 2019

Time: 1000

Meeting Adjourned At: 1130

Approved by Management Co-Chair:
Robert Milne

Approved by Union Co-Chair:
Patrick Nahmiash