

# Medicine Hat Cross-Functional Health & Safety Committee

## April Minutes

April 14, 2020





**Agenda:**

- Call to Order
- Attendance/Confirm Quorum
- Introduce guests
- Review of agenda
- Review minutes of previous meeting/errors/omissions
- Motion to accept previous minutes
- Review local stats and identify any possible trends
- Review previous month's incidents discussing the cause and recommended corrective actions
- Safety Framework Activity Review
- SOFA/Planned Peer Observation Review
- Workplace/Customer Inspection Review
- Safety Hazard Report Review
- Old Business
- New Business
- Miscellaneous/Comments
- Confirm minutes and closing comments
- Set next meeting Date/Time/Location

**Meeting Called to Order by: 0900**

**Quorum:** Majority of the membership is present, and at least 50% are unionized. Yes (11 members 6 unionized)

**Errors / Omissions Last Month's Minutes:**

**Motion to Accept Minutes as Submitted / Amended: Patrick Nahmiash and Jason E Ross**

**Committee Members:**

Name:	Email:	Phone Number:	Department:	Committee Position:	# of Meetings:	H&S Trained:	Present at Meeting:
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Name:	Email:	Phone Number:	Department:	Committee Position:	# of Meetings:	H&S Trained:	Present at Meeting:
Jason Inglis	Jason_inglis@cpr.ca	807-620-1127	Mgr, T&E	Alternate	0	Yes	No
Ryan Leblanc	ryan_leblanc@cpr.ca	250-420-1421	Mgr, T&E	Co-Chair	4	Yes	yes
Jamie Smithson	jamie_smithson@cpr.ca	403-866-1826	Mgr, T&E	Member	1	Yes	yes
Patrick Nahmiash	patrick_nahmiash@cpr.ca	403-458-1825	T&E, Engrs	Co-Chair	4	Yes	yes
Thomas Stehr	thomas_stehr@cpr.ca	403-979-1107	T&E, Cndrs	Alternate	3	Yes	yes
Colin Sehn	colin_sehn@cpr.ca	403-866-1306	Mgr, T&E	Member	0	Yes	no
Darren Burzminski	darren_burzminski@cpr.ca	403-548-1212	T&E, Engrs	Member	0	Yes	no
Jason E Ross	jasone_ross@cpr.ca	403-581-0752	Mechanical Union	Member	2	Yes	yes
Terry Maser	terry_maser@cpr.ca	403-581-0912	Eng. Track Structure	Member	2	Yes	yes
Miles Heit	miles_heit@cpr.ca	403-548-4970	Eng. Track Structure	Member	2	Yes	no
Colton Moquin	colton_moquin@cpr.ca	306-713-3714	Mgr, Eng. Track Structure	Member	0	Yes	no
Serafin Bento	serafin_bento	306-313-4719	Mgr, S&C	Member	4	Yes	yes
Freeman Hickey	freeman_hickey@cpr.ca	403-594-1455	Mgr, Eng Track / Structure	Member	3	Yes	yes
Willie Davis	willie_davis@cpr.ca	403-866-9955	Mgr, Eng Track / Structure	Member	2	Yes	yes
Ryan Lauzon	ryan_lauzon@cpr.ca	416-885-7066	Mgr, Car	Member	3	Yes	yes
Jody Barron	jodybarron@hotmail.com		Eng. Track Structure	Member	2	Yes	yes
Kari Elyk	kari_elyk@cpr.ca	306-330-9466	Eng. S&C	Member	1	Yes	no
Derick Edwards	Derick_edwards@cpr.ca	403-878-3345	Mgr, T&E	Member	0	Yes	no
Vicki Martin	vicki_martin@cpr.ca	403-528-5000	Other	Secretary	3	Yes	yes

**Guests: Clay Thomas ATM Medicine Hat**



**Employees & Geographical Region WHSC Represents:**

Department	Craft Employees Represented		Subdivision Miles Represented: (Include subdivision name and mileage range)	Numbers Represented:	
	WHSC member:			Employees	Buildings
T&E, Engrs	Patrick Nahmiash		Medicine Hat Yard, Brooks and Maple Creek Sub - the number is the total for engrs and cndrs	228	2
Mech, Car	Jason E Ross		Medicine Hat	2	1
Eng, Track Structure	Miles Heit, Jody Barron		Medicine Hat, Maple Creek Sub, Brooks Sub	34	6
Eng, S&C	Kari Elyk		Brooks, Maple Creek	14	4

**Sub Committee:** nil

	T&E		Engineering		Mech.-Car	
	2020	2019	2020	2019	2020	2019
<b>FRA Reportable Injuries</b>	0	4	2	0	0	0
<b>Non FRA Reportable Injuries</b>	0	1	0	0	0	0
<b>FRA Train Accidents</b>	1	2	0	2	0	1
<b>Non FRA Train Accidents</b>	2	2	0	0	0	0
<b>Rule Violations</b>	6	7	0	0	0	0
<b>Motor Vehicle Accidents</b>	0	1	2	3	0	1

Date of Last Local Incidents	T&E	Engineering	Mech.-Car
<b>Number of Days Since:</b>	Date (Days)	Date (Days)	Date (Days)
<b>Personal Injury</b>	Oct-15-19 (182)	Mar-26-20 (19)	Jan-01-18 (834)
<b>Train Accident</b>	March-14-20(32)	Aug-02-19 (256)	May-08-19 (403)
<b>Rules Violation</b>	March-27-20(19)	Jan-01-18 (834)	Jan-01-18 (834)
<b>Motor Vehicle Accident</b>	Jan-12-19 (457)	Feb-26-20(48)	Aug-07-19 (251)

**Previous Month's Last Incident / Injury Causes:**

**Personal Injuries:**

Date: FRA Reviewed: Description:

2020/03/26	Yes	Yes	IM#1001204431 A two employee B&S crew were daping two head Blocks for a new switch machine on the Maple Creek Sub in Swift Current Yard. The Carpenter was stepping over the tie to go to the other side with skill saw that was running in his hand and in doing so made contact with his right leg resulting in
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		<p>approximately 6' long laceration above the knee. Employee was given first aid at the swift Current hospital and is currently being transported to the Medicine Hat hospital for further evaluation by a specialist. Further updates will follow as we know more.</p> <p><b>Action Taken</b></p> <p>Forman on site called 911</p> <p>Transported employee to hospital in Swift Current Ambulance</p> <p>Took initial incident reports from the Foreman</p> <p>Site Inspection and reenactment in process</p> <p><b>Preliminary Cause</b></p> <p>Human error</p>
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**Train Accidents:**

Date: FRA Reviewed: Description:

2020-03-04	No	Yes	<p>IM#100195700 – While travelling westbound at mile 53 Brooks sub, the crew on 101-02 noticed the lead unit was on fire near one of the traction motors. Once they stopped the crew used the fire extinguishers to put out the fire. The crew attempted to cut out the traction motor to continue on but the fire caused the axle to lock. The unit was then set off into the back track at Tilley and the train awaited for a rescue unit.</p> <p>Action taken: - TM Sehn Dispatched – Foreman George Bird dispatched to inspect track – rescue unit brought out of Medicine Hat – Alyth shops dispatched.</p> <p>Preliminary cause: Traction motor fire, resulting in a locked axle.</p>
2020-03-14	No	Yes	<p>IM#1001197003 – At approximately 1530 MT, 9189-13 derailed 1 car, CP527837 while performing work at Calgary IMS. 9189-13 had just lifted UT06 and had 3859/3232tons on their head end and was lined and shoving westward toward UT14. 9189-13 had just passed the UT14 switch with the conductor riding the point on the south side of the movement when the derailment occurred. The conductor reported that he heard and felt a noise when travelling over the switch and observed the movement he was riding was not to the track they were lined for. The conductor asked the engineer to bring the movement to a stop with the B end of the railcar on track UT12 while the balance of the movement was on UT14. CP527837 traveled approximately 70' past the switch. There were no injuries reported. The train secured the derailed car and doubled back to their train to depart.</p> <p>Action taken: Movement stopped.</p> <p>Preliminary cause: Wheel climb CP527837 mechanical.</p>

**Rules Violations:**

Date: Reviewed: Description:

2020-01-05	Yes	<p>IM#1001150030 – Medicine Hat crew operating on train C48-02 derailed two loaded cars while shoving into back track to clear the crossing. Two other rail cars were also damaged, but not derailed.</p> <p>Action Taken: -escalated to GM &amp; VP - Prairie South &amp; Prairie North engaged immediately – Incident reported to OC.</p> <p>Preliminary cause: Human factor, employee failed to protect the point on a shove, resulted in two cars derailling.</p>
2020-03-27	Yes	<p>IM#1001205044 – At approximately 1245 on Friday March 27th 2020 train 303-860 ran through</p>

		<p>the east shop track switch in Swift Current Yard. The conductor had broken a joint between two locomotives and gave hand signals to the engineer to move eastward. The engineer proceeded eastward on the forward facing unit and failed to stop for the shop switch lined against them.</p> <p>Action Taken: - Assistant Superintendent Dispatched - Crew Interviewed by Trainmaster - Initial Incident Reports completed - Post Incident Testing performed.</p> <p>Preliminary cause: Human Error. Lack of situational awareness, not lined for the route.</p>
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**Motor Vehicle Accidents:**

Date:                      Reviewed:                      Description:

		Nil
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**Safety Hazard / Unsafe Condition Reports:**

Description

Status:    Date:                      Department:                      Classification:    (include description, action taken by who and when to be completed by):

Closed	2020-02-14	T&E	Green / Class B	<p>SHR # 70000001912 – Maple Creek sub - East mile board at Antelope is only 3800ft from signal. westward whistle post west of maple creek is missing(crossing 85.8).</p> <p><a href="#">Response: Roadmaster Willie Davis, this has been moved to correct location. March 4.</a></p>
Closed	2020-02-27	T&E	Class A	<p>SHR#70000001995 – locomotive CP7019, : Right side Engineer Sun Visor and Left side Conductor Sun Visor Completely Missing.</p> <p><a href="#">Response: Without adequate information included in your hazard report we are unable to determine what sunvisor your are referring to.</a></p> <p><b>Ryan Leblanc- Both sun visors replaced on the both Cndr and engr side. April 14, 2020</b></p>
closed	2020-03-11	T&E	Yellow / Class C	<p>SHR # 70000002159 – Alyth - Saw three mice behind bunkhouse while out BBQing. May want to get looked at before they get out of control.</p> <p><a href="#">Response: Facilities has dispatched Orkin to the Bunkhouse. As well, there are mouse traps and a schedule is in place to have Orkin inspect Bunkhouse. March 17.</a></p>
closed	2020-03-14	T&E	Class B	<p>SHR# 70000002160 – Dunmore yard -East end track 6 hard to throw. West end derail in Dunmore yard needs to replace lock.</p>

				<p>Response: Switch has been adjusted. Lock check and there are no issues. March 16.</p>
closed	2020-03-16	T&E	Class A	<p>SHR # 700000002161 – Medicine Hat - no hand sanitizer to bring on unit and no wipes to clean units very concerned about corvid 19.</p> <p><b>Response:</b> All sanitizer wipes have been on back order due to the Corvid 19. Wipes should be arriving by the end of this week - March 20, 2020. As well, there have been extra hand sanitizer wall units put throughout the Medicine Hat. March 17.</p>
closed	2020-03-17	T&E	Class C	<p>SHR#700000002176 – Medicine Hat - No cleaning material at/on the units/terminal.</p> <p>Response: Sanitizer items have been on back order due to Corvid 19. Wipes have arrived at the yard and will be disturbed to employees. As well, there have been extra hand sanitizer wall units put through out the Medicine Hat yard. March 18.</p>
closed	2020-03-20	T&E	Class A	<p>SHR# 700000002183 –Locomotive cabs - Bulletins are being issued on a regular basis due to COVID-19. The wipes provided (2 per trip) are grossly inadequate. At regular change off points the cab of locomotives should be disinfected, crews should be supplied with a sufficient amount of products to disinfect the work environment. The current condition of the locomotive cabs cleaning/disinfecting process is doing zero to help stop the pandemic.</p> <p>Response: CP has provided disinfectant bottles for crews to take on the road as an extra measure to clean and sanitize your workspace. March 24.</p>
closed	2020-03-20	T&E	Class A	<p>SHR#700000002185 - COVID-19 widespread pandemic. The government of Canada advisories for personal distance and social gathering. TCS and reverse TCS should be implemented for all trains. The requirement to eat and use washrooms (common areas) makes it impossible to use rest houses with out having groups in all areas and violating government of Canada advisories. Bulletins are being issued at regular intervals but to date no measures have been installed to alleviate the spread of COVID-19 for running trade employees.</p> <p><b>Response:</b> CP has taken all measures possible to date and have amplified cleaning schedules as well as provided crews with disinfectant solutions and wipes for locomotives. CP will not be implementing TCS and reverse TCS at this current time. CP is committed to keeping crews in rest houses for as short of time as possible. March 24.</p>
Closed	2020-03-20	T&E	Class A	<p>SHR# 700000002184 – Alyth Bunkhouse - Disinfecting of rest house accommodations, all items in rooms should be</p>

				<p>disinfected after every use ex; phone, desk, door nobs, comforter, etc.. During my last two trips that included stays at the Alyth rest house, I have not smelled cleaner in my room and no where else in the building, I have not seen door nobs, phones, etc. being disinfected. With the COVID-19 pandemic extra care to rooms and common area needs to be taken.</p> <p>Response: The cleaners are performing their regular cleaning plus the additional touch point cleaning as part of the COVID-19 response. March 23.</p>
Closed	2020-03-23	T&E	Class A	<p>SHR#700000002189 – Motel 6 Swift Current - Concern over cleanliness and sanitation of Motel 6 in Swift Current. No guarantee the hotel cleaning staff are isolated and practicing social distancing. Multiple high use of pillows and mattresses are a haven for Covid-19. Restaurants are closed so employees must cook in unsanitary kitchen facility in close proximity to other running trade employees where germs and viruses can stay active for up to 9 days. Also concerns on how to comply with social distancing in locomotives. My last two trips had a combined total of 32 hours of hotel stay. TCS and Reverse TCS may be an option or stage trains for immediate return to home terminal also could be an option.</p> <p>Response: GM John Bell went to the Motel 6 to do a check of the cleaning. He stated as follows "I have been to the motel 6 today for a spot check. I wiped down every light switch, counter top, table, phone, tap, remote and fridge with a single wipe. The used wipe is on the left and clean used wipe on the right. I found no issues in either of the 2 rooms." March 23.</p>
closed	2020-03-21	T&E	Class C	<p>SHR#700000002195 – Alyth Bunkhouse – Mouse in Kitchen.</p> <p>Response: West has dispatched Orkin to go to Rest House Calgary. March 23.</p>
closed	2020-03-23	T&E	Class C	<p>SHR#700000002198 – Alyth Bunkhouse - on March 20 at 2300 I was sitting in the tv room when a mouse ran by the door. I got up to see where it went and it ran by me the other way. I went to contact the bunkhouse staff but no one was around. I talked to other rte's who also saw furry friend</p> <p>Response: Director of Facilities Muhammad Pasha, we had pest control dispatched today to evaluate. We will obtain the report and conduct any repairs to mitigate this potential hazard. March 24. Follow up March 30,"I just wanted to send you a follow up. The pest control investigated and did not have any captures and saw minimal activity on the exterior building traps. Upon review with the cleaners it was determined that the</p>

				primary cause could be door at the building is being left open by the employees and assign will be installed to keep this door closed. Another side door needs the door sweeps replaced and B&S will be engaged to do that. Facilities will also re-install a screen on the dryer vents.”
Closed	2020-03-25	T&E	Class C	SHR#700000002255 – WHIMIS not being followed, mystery chemical in unlabeled bottles.  Response: MSDS sheets were placed with the product which is called Spray Nine and it’s an un-hazardous liquid. April 6
closed	2020-03-27	T&E	Class A	SHR#700000002223 - left conductor visor missing and right engineer visor missing, nothing to block the sun! <b>CP 8154 Locomotive</b>  Response: This is a locomotive defect and does not warrant a SHR submitted. Alyth shops was notified and said they would replace the visor, April 1.
closed	2020-03-28	T&E	Class A	SHR#700000002225 - At approximately 0530 at Glenmore the shop truck (RSC truck) was dispatched to help with locomotive problem. Both shop employees climbed on board, I asked if one of them could help and the other could get off the engine due to the social distancing measures for the coronavirus, they both chuckled, I stated I wasn't kidding, they continued to work and start to invade my personal space reaching over me to get to the controls. After approximately 10 -15 minutes I got very disturbed and told them that I had disinfected my work area, I climbed off the unit until they had completed. I would have not imagined it to be the employers responsibility to educate employees but these two individuals proved to be ignorant to the current state of the health pandemic. Please put up signage and issue bulletins to educate employees on social distancing, I'm not sure if this department is aware of the disinfecting that is performed when a new crew takes over a train, possibly forwarding of information could prevent another confrontation.  Response: Alyth mechanical supt was notified and told to talk to his employees about social distancing, April 1.
closed	2020-04-05	T&E	Class A	SHR#700000002256 Brooks and Maple Creek sub, called for 603-114 switched to C05-03. Concerned about increasing exposure to Covid-19 with swapping trains, increased interaction with crews.  Response: Ryan Leblanc "Units are cleaned at shop locations and crews are provided with cleaners to clean the touch points of locomotives. If required to swap trains it will be to protect crews hours of service. If and when required to change crews you must apply social



				distancing protocols", April 6.
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### Safety Framework Activities Completed Last Month:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
Open	April 13	T&E	Started update of track schematic for Brooks and Maple Creek sub job aids.

### Workplace Inspections:

Status:	Date:	Department:	Classification:	Description (include description, action taken by who and when to be completed by):
open	February 11 2020	Mechanical Car	Class A	Antelope back track Numerous ties ,rails, and supply buckets left adjacent to the track and in adjacent access area by contractor crew  Rob McNulty to contact Willie Davis March 11, 2020
Open	March 9 2020	Mechanical car	Class B	Larkhal depot 2 and Access Road  East Access Road from highway 1 to Larkhal access road. Road conditions, Numerous Potholes and ruts able to cause slips/trips and damage to lower clearance company vehicles  Road ballast and not fine walking ballast at an inspection location  Roads will be graded when weather conditions improve and walking ballast will be used when the road ballast settles. John Bell March 11, 2020
Closed	March 12	T&E	Nil	JBS Foods Brooks, good clean site.
Closed	March 12	T&E	Nil	BT7432, south track Brooks, good clean site.
Closed	March 12	T&E	Nil	Tilley west end B17,BT429B, good clean site.
closed	April 6	T&E	Class C	Suffield, east end north side tie plates are in walking/detraining path. April 6, Cleaned up.
Closed	April 6	T&E	Nil	Redcliff, good clean site.

Open	April 7	T&E	Class B	<b>Swift Current Station –</b> 1) Emergency action plan needs to be updated, names and numbers need to be updated to match operational changes. 2) In front of FIT and in front of AIR kiosk, floor is peeling in high traffic areas causing tripping hazard. <b>Ryan Leblanc- runners to be added- April 14</b> 3) Fire extinguishers lack monthly inspection. 4) Eye wash bottle - FIT location - has no expiration date and no card for monthly check. <b>Ryan Leblanc new eye wash with expiry date- April 14</b> 5) Carpet runners – all locations – extremely dirty. Compared to other locations. <b>Ryan Leblanc- should have been cleaned April 14, 2020</b> 6) All washroom. Touchless technology should be implemented for sinks, paper towel and soap dispensers to avoid spread of virus. <b>Ryan will engage facilities –April 14, 2020</b>
Closed	April 7	T&E	Nil	<b>Swift Current yard –</b> Good clean location. Note, possible damaged switch points picture forwarded to Roadmaster Kerry Stephenson
Open	April 7	T&E	Nil	<b>Dunmore Station –</b> 1) Outside entry ways - sand bins without lids are being used as garbage cans, also water gets into container making sand freeze. <b>Sand bin on order. Terry to update once completed- April 14</b> 2) Kitchen and bathroom sink - Touchless technology should be implemented for sinks, paper towel and soap dispensers to avoid spread of virus. <b>On order. Terry to update once completed-April 14</b> 3) Kitchen/eating area, garbage can requires lid. <b>Ryan Leblanc to Jamie Smithson to get a lid April 14, 2020</b> 4) First aid box – requires monthly check label. <b>Labels on order Terry to update once completed-April 14</b>
Closed	April 8	T&E	Nil	<b>Bowell –</b> Good clean site.
Closed	April 8	T&E	Nil	<b>Alderson -</b> Good clean site.
Closed	April 8	T&E	Nil	<b>Kininvie -</b> Good clean site.
Closed	April 9	T&E	Nil	<b>Cassils –</b> Good clean site.
Open	April 13	T&E	Class A	<b>Irvine –</b> Tie pile very close to the track, creating a possible temporary restricted clearance. <b>Willie- Crew back on shift Wednesday to fill gondolas as they are being unloaded April 14.</b>
Closed	April 13	T&E	Nil	<b>Walsh -</b> Good clean site.

### Customer / Industry Inspections:

Status:	Date:	Department:	Classification:	Description (include description, action taken by who and when to be completed by):
Open	March 9 2020	T&E	Class A	<b>Antelope SWT</b> 1) No broom holders at derail location deadline <b>2020/04/09</b> 2) West cross over switch requires adjustment <b>2020/03/20</b> 3) No use of blue flags at either end while working <b>-requires immediate solution</b>

				<p>Patrick Nahmiash to correspond with elevator March 11, 2020 to give options for solution.</p> <p>April 6,</p> <ol style="list-style-type: none"> <li>1) ground still frozen, new completion date of April 25.</li> <li>2) West crossover switch oiled and adjusted.</li> <li>3) Blue flag implementation, one track will be left available for set off, other tracks being worked will be flagged.</li> </ol>
Open	March 9 2020	T&E	Class B	<p>Pronghorn Gull lake</p> <ol style="list-style-type: none"> <li>1) Grain spilled under spout <b>Deadline of 2020/03/17</b></li> <li>2) Garbage on walking path on loop <b>Deadline of 2020/04/09</b></li> </ol> <p>Patrick Nahmiash sent email to elevator March 10 2020 with deadlines</p> <p>April 6</p> <ol style="list-style-type: none"> <li>1) Grain spill, completed clean up.</li> <li>2) Ground to wet, new date of April 27.</li> </ol>
Closed	March 12	T&E	Nil	<b>Tilley Torque</b> B17, BT429B, good clean site.
Closed	March 12	T&E	Nil	<b>BIM Brooks</b> , good clean site.
Closed	April 6	T&E	Nil	<b>Redcliff Trican</b> - good clean site
Closed	April 9	T&E	Nil	<b>Cassils Viterra</b> – good clean site.

### SOFA / Planned Peer Observations:

Status:    Date:                      Department:    Employees    Total                      At-risk                      Description (include description, action taken  
Observed    Observed                      Observed                      by who and when to be completed by):

						nil
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### Risk Assessments Completed:

Status:    Date:                      Department:                      Description  
(include description, action taken by who and when to be completed by):

			nil
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**Work Refusals / Right to Challenge:**

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			nil

**Taxi Exception Reports:**

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			nil

**Old Business Review:**

Item Number:	Item Origin:	Old Business Description:	Responsible Person(s):	Status:	Due Date:
1 2018-09-13	H&S Com. Member	Item Origin from H&S committee and SHR 11243 New Section 4 GM Geoff Hare request to GE for track profile grades. Locations identified by TM was proved to Mark Clarstrom. Track chart and formula provided to Thomas Stehr and Patrick Nahmiash to complete track profile grades. On going. December 5 <sup>th</sup> - two bulletins sent to Bob Milne on November 13 <sup>th</sup> and 21 <sup>st</sup> . Bob to check with rules department for approval. Approximately 1.5 days required to complete identified locations.  February 6, 2020 update-Rob McNulty to be provided information and will have completed by next meeting  <a href="#">Rob mcnulty to re-forward information previously completed by Patrick Nahmiash and Thomas Stehr to Brad</a>	Thomas Stehr Patrick Nahmiash	closed	2019-12-20

		<p>Thiede to get bulletin issued as soon as possible March 11, 2020</p> <p>Rob McNulty to complete remaining locations by April 2 2020</p> <p>April 1 - Maple creek sub completed and issued. Brooks sub completed, waiting on approval</p> <p>Brooks sub approved and issued- Ryan Leblanc April 14, 2020</p>			
2 19-12-05	H&S Com. Member	<p>Require burn gel in locomotive first aid kits. Assessment should be considered on the types of kettles that are purchased.</p> <p>Update: Asst Supt to provide update for next H&amp;S meeting</p> <p>Ryan Leblanc to write up escalation and forward on to GM-February 6 2020</p> <p>Ryan Leblanc to discuss with Bob Tully on Burn Gel requirements</p> <p>Red Cross doesn't recommend burn gel to be used Ryan Leblanc March 11 2020</p> <p>The possibility of kettles to be replaced with fixed handled ones as they require replacing - Greg Squires March 11, 2020</p> <p>Greg Squires Sent to cab committee- April 14 2020</p>	Ryan LeBlanc	open	6-Feb-20
2020-02-06 3	T&E	<p>Eaves leaking water in front of door on way to change off location outside Medicine Hat Station creating ice when it freezes</p> <p>Eaves approved Ryan Leblanc to follow up with Facilities March 11, 2020</p> <p>April 9 update, not completed.</p> <p>Pictures and information forwarded to Ryan Leblanc to follow up with Facilities-April 14 2020</p>	H&S Committee Ryan Leblanc	open	2-april-2020
2020-02-06 4	Engineering S&C	<p>No eaves trough on the garages located in Medicine Hat yard.</p> <p>Eaves approved Ryan Leblanc to follow up with Facilities March 11, 2020</p> <p>April 9 update, maintenance away building garages completed. Garage by rip track needs completion.</p> <p>Ryan Leblanc to follow up with Facilities to get Mechanical-car building done April 14, 2020</p>	Serafin Bento Freeman Hickey	Open	2-april-2020



**Escalated Item:**

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date:
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1 2016-08-25	H&S Com. Member	Bunkhouse Alyth - 127.1, only item outstanding from Assurance of Voluntary Compliance is item 8 - Emergency evacuation plan.  Still awaiting schedule for Orkin and first aid Quarterly report review as per Nov 6 <sup>th</sup> and 14 <sup>th</sup> emails sent to Scott Welling. Bob followed up with Scott on December 5 <sup>th</sup> .  Reviewed FERP, updates sent to facilities December 5 2019  Ryan Leblanc and Patrick Nahmiash to conference call Scott Welling about the FERP March 11, 2020  Halcon employees to be trained as Fire Marshalls- Ryan Leblanc March 11, 2020	Escalate to Policy Committee	On going	6-Feb-20
2	H&S Com.	Railway Safety Management System Regulations, 2015 SOR/2015-26	Escalate to Policy	on going	2019-12-20

2017-12-12	Member	<p>Process with Respect to Scheduling Principles of fatigue science</p> <p>28 (1) A railway company must apply the principles of fatigue science when scheduling the work of the employees referred to in subsection (2), including the principles (a) that human fatigue is governed by physiology; (b) that human alertness is affected by circadian rhythms; (c) that human performance degrades in relation to hours of wakefulness and accumulated sleep debt; and (d) that humans have baseline minimum physiological sleep needs. Method (2) The railway company must include, in its safety management system, a method for applying the principles of fatigue science when scheduling the work of an employee who is required to work according to a schedule that (a) is not communicated to the employee at least 72 hours in advance; (b) requires the employee to work beyond his or her normal work schedule; or (c) requires he employee to work between midnight and 6:00 a.m. Communication (3) The railway company must communicate, to any employees who are required by the railway company to work according to a schedule referred to in subsection (2), how the principles of fatigue science have been taken into account when requiring them to work according to that schedule. April 11</p> <p>□ Superintendent and train masters to work with Directors to improve line ups. New RAC rules to hopefully resolve by following fatigue science requirements. Update: Minister of Transport Annex A Requirements due November 1, 2019 Update: September 1 Canada labour code requirements changes - 96 hours written notice of work schedule. - 24 hours written notice of shift change. - 8 hours rest periods between work periods or shifts. - 30 minute break within every five hours of work</p> <p>Update December 5-, Line ups are getting worse - Deadheads and TCS continually appear and disappear, ESB's held in with no scheduling. Employees are fatigued due to noncompliance.</p> <p>Escalated to the policy committee -February 6 2020</p> <p>Patrick Nahmiash to contact Policy committee co-chair on Progress-March 11 2020</p>	Committee		
3	Safety Hazard	Swift Current Motel 6 Kyle Leafloor to inspect Motel 6 on week of	Escalated to Policy	On going	6-Feb-20



<p>2018-05-16</p>	<p>Rpt.</p>	<p>November 26th. Greg Squires inspected facility on November 28-Kyle to follow up. Jan. 10/19 - Ongoing hot water outages, alternate rest facility in Swift Current needs to be considered Kyle Leafloor to send email to facilities. Forwarded to Facilities Scott Welling March 14. March 18 - analyst sourcing travel services, Jennifer Pupp in discussions with other hotels. Email from Jennifer Pupp-Analyst Sourcing travel services on May 3, no alternate facility due to collective agreement requirement for Kitchen and hotels not willing to block of rooms. Superintendent and H&amp;S to perform inspection in coming weeks. Site inspection scheduled for June 14th. Update: Swift Current Motel 6 June 14th 2019 inspection findings, - Second floor rooms have no black out blinds. - Dirty floors and sheets, require extra staff during busy times to keep up with demands. - Bathroom drywall peeling, floors lifting, caulking needs replacing, possible cause lack of ventilation. - Mattresses wore out/failing. - Leak under sink(in kitchen), fixed June 18th. Water outage on June 27th. Email sent to facility on July 8th for update regarding outstanding issues. Update: Co-Chairs to arrange meeting with Motel 6 in next couple of weeks. Update: 4th email sent to facility for update on August 6, 2019, information forwarded to assistant superintendent Ryan Leblanc August 8. Update: Escalated to GM by committee at September 12th meeting.</p> <p>December 5<sup>th</sup>, verbal response provided union co-chair requested written response as per policy.</p> <p>Update: Escalate to Policy Committee</p> <p><a href="#">March 11, John Bell and Patrick Nahmaish inspected room 312 at motel 6, white noise machines discuss cleanliness with Motel 6 management and roller blind black out blinds with j-channel to be installed.</a></p>	<p>Committee</p>		
<p>4 2020-01-01</p>	<p>Safety Hazard report SHR 700000001766 New Business Committee members</p>	<p>CP 8000 &amp; 8100 refurbished units, seats have no air ride and are attached to wall rather than floor. This creates hip and back soreness. Units are extremely loud under lode and need to be tested. have Fire screens that are too bright. while working at night the screens cannot be adjusted low enough and the minimum seems as if it is still around 15 percent. this type of blue light and glare is difficult to look at all throughout the night causing eye strain</p>	<p>Escalated to GM</p>	<p>On going</p>	<p>2020-05-14</p>

		<p>Rob McNulty to follow up on sound levels March 11 2020</p> <p>Cab committee looking into new chair options-Patrick Nahmiash March 11, 2020</p> <p>Robert Milne: I have engaged Tim Muhlon to see what can be done and I will provide feedback. Jan 13, 2020 20:00</p> <p>This issue is to forwarded to the cab committee as per Safety Committee February 6 2020 Ryan Leblanc</p> <p>Software options are being explored to allow more dim on the screens- cab committee March 11, 2020</p> <p>Escalated to Gm level April 14, 2020</p>			
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**Miscellaneous / Comments:**

**Next Meeting:**

Place ViA CONFERENCE CALL	<b>Date: May 7 2020</b>	Time 0900

Meeting Adjourned At: 1048	Approved by Management Co-Chair:	Approved by Union Co-Chair:
	Ryan Leblanc	Patrick Nahmiash