

Medicine Hat Cross - Functional Health & Safety Committee

December 14, 2023



Agenda:

- Call to Order
- Review minutes of previous meeting/errors/omissions
- Safety Briefing
- Attendance/Confirm Quorum
- Introduction of Guests
- Motion to accept previous minutes
- Local Stats
- Safety Performance/Incident Review
- Safety Framework Activity Review
- SOFA/Planned Peer Observation Review
- Review E-Testing discussing results
- Workplace/Customer Inspection Review
- Safety Hazard Report Review
- Risk Assessments Review
- Work Refusals
- Taxi Exception Reports
- Old Business
- New Business
- Escalated items
- Confirm minutes and closing comments

Meeting Called to Order by: 10:25 am Chris Gingras

Quorum: A quorum of a committee consists of the majority of members, at least half of which are employee members and at least one of which is an employer member.

New Errors / Omissions Last Month's Minutes: Safety framework activities had errors on dates. September 10th & 11th should have shown the month of October. – This has been updated.

Motion to Accept Minutes as Submitted/Amended: Patrick Nahmiash

Committee Members:

Name:	Email:	Phone Number:	Department:	Committee Position:	# of Meetings:	H&S Trained:	Present at Meeting:
Chris Gingras	chris_gingras@cpr.ca	250-272-6319	Mgr, T&E	Co-Chair	10	Yes	Yes
Mark Ellis	mark_ellis@cpr.ca	403-580-7199	Mgr, T&E	Member	0	Yes	No
Patrick Nahmiash	patrick_nahmiash@cpr.ca	403-458-1825	T&E Engrs	Co-chair	10	Yes	Yes
David Getz	david_getz@outlook.com	403-529-7724	T&E, Cndrs	Member	2	Yes	Yes
Colin Sehn	colin_sehn@cpr.ca	403-866-1306	Mgr, T&E	Alternate	6	Yes	Yes
Evan Deadlock	evan_deadlock@cpr.ca	403-548-5587	Mgr, T&E	Alternate	6	Yes	Yes
Ryan Marshall	ryantcrc@icloud.com	403-580-6552	T&E, Engrs	Alternate	4	Yes	No
Darren Burzminski	darren_burzminski@cpr.ca	403-548-1212	T&E, Trnm	Alternate	2	Yes	No
Jason E Ross	jasone_ross@cpr.ca	403-581-0752	Mechanical Union	Member	7	Yes	Yes
Miles Heit	miles_heit@cpr.ca	403-548-4970	Eng. Track Structure	Member	5	Yes	No
Geoff Tedrick	geoff_tedrick@cpr.ca	306-313-8244	Mgr, Eng. Track Structure	Alternate	1	Yes	No
Daniel Villeneuve	daniel_villeneuve@cpr.ca	705-698-4330	Mgr, S&C	Member	5	Yes	No

Clive Gray	clive_gray@cpr.ca	403-304-2141	S&C Tech	Member	7	Yes	Yes
Colton Moquin Brooks Sub	Colton_moquin@cpr.ca	306-713-3714	Mgr, Eng Track / Structure	Member	4	Yes	Yes
Willie Davis Maple Creek Sub	willie_davis@cpr.ca	403-866-9955	Mgr, Eng Track / Structure	Member	4	Yes	Yes
Kory Hill	kory_hill@cpr.ca	403-329-7794	Mechanical Mgr	Member	4	Yes	Yes
Jody Barron	jody_barron@cpr.ca		Eng. Track Structure	Alternate	0	Yes	No
Nick Lepard Brooks Sub	nick_lepard@cpr.ca		Eng. Track Structure	Member	4	Yes	No
Vicki Martin	vicki_martin@cpr.ca	403-528-5000	Other	Secretary	10	Yes	Yes

Guests: GM Scott McGraw, TM Matthew Blanchard, Mgr Facilities Benjamin Shielder

Employees & Geographical Region WHSC Represents:

Craft Employees Represented Subdivision Miles Represented: Numbers Represented:
 Department WHSC member: (Include subdivision name and mileage range) Employees Buildings

T&E, Engrs / Cndrs	Patrick Nahmiash / David Getz	Medicine Hat Yard, Brooks and Maple Creek Sub - the number is the total for Engineers and Conductors	230 Updated on Nov 1	2
Mech, Car	Jason E Ross	Medicine Hat	2	1
Eng, Track Structure	Miles Heit, Nick Lepard	Medicine Hat, Maple Creek Sub, Brooks Sub	26	6
Eng, S&C	Daniel Villeneuve	Brooks, Maple Creek	14	4

	T&E		Engineering		Mech.-Car	
	2023	2022	2023	2022	2023	2022
FRA Reportable Injuries	2	4	1	2	0	0
Non-FRA Reportable Injuries	0	5	0	2	0	0
FRA Train Accidents	0	0	3	1	0	0
Non-FRA Train Accidents	2	2	3	3	0	0
Rule Violations	3	5	0	2	0	0
Motor Vehicle Accidents	0	0	0	0	0	0

Date of Last Local Incidents	T&E	Engineering	Mech.-Car
Number of Days Since:	Date (Days)	Date (Days)	Date (Days)
Personal Injury	8-Mar-23 (280)	11-Oct-23 (64)	01-Jan-17 (2537)
Train Accident	23-Jun-23 (173)	1-Oct-23 (74)	05-Jul-22 (526)
Rules Violation	16-Jun-23 (180)	24-Apr-21 (963)	01-Jan-17 (2537)
Motor Vehicle Accident	12-Jan-19 (1796)	29-Mar-21 (989)	07-Aug-19 (1589)

Previous Month's Last Incident / Injury Causes:

Personal Injuries:

Date: FRA Reviewed: Description:

			Nil
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Train Accidents:

Date: FRA Reviewed: Description:

			Nil
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Rules Violations:

Date: Reviewed: Description:

			Nil
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Motor Vehicle Accidents:

Date: Reviewed: Description:

			Nil
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Safety Framework Activities Completed Last Month:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
Completed	12-Oct-23	T&E	David Getz and Patrick Nahmiash participated in committee work; safety meeting and associated tasks.
Completed	18-Oct-23	T&E	Patrick Nahmiash participated in committee work; Evacuation Moch. Drill, update evacuation plan Dunmore and Medicine Hat.
Completed	19-Oct-23	T&E	Patrick Nahmiash participated in committee work; finished harassment proposed plan and DRPR escalation.
Completed	21-Nov-23	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; site inspections and close outstanding minute items.
Completed	22-Nov-23	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; site inspections and close outstanding minute items.
Completed	10-Dec-23	T&E	Patrick Nahmiash participated in committee work; peer observation, inspected track 13 & 14 Medicine Hat yard, and updated Medicine hat yard schematic.
Completed	11-Dec-23	T&E	David Getz and Patrick Nahmiash participated in committee work; update safety minutes, 2024 WHCS safety plan development call.
Completed	12-Dec-23	T&E	David Getz and Patrick Nahmiash participated in committee work; participate in SWA.
Completed	13-Dec-23	T&E	David Getz and Patrick Nahmiash participated in committee work; participate in SWA debrief call, perform site inspections.

SOFA / Planned Peer Observations:

Status:	Date:	Department:	Employees Observed	Total Observed	At-risk Observed	Description (include description, action taken by who and when to be completed by):
Completed	December	T&E	3	286	3	Excellent crew. Needed to be extremely critical to find any issues. Local concerns: maintenance of locomotives; turned in radio not fixed and no regular cleaning of interior.

E-Testing (AB South):

Status	Department	Tests Performed	Failed E-tests	Description
Completed	T&E	CRT26.3 806 tests performed	CRT26.3 9 non-compliances 1.12% fail rate	Switches and Point and Observe (CRT26.3 and CRTPOINT) <ul style="list-style-type: none"> Employees check the switch points prior to and after operating a switch

		T&E CRTPOINT 675 tests performed	CRTPOINT 11 non-compliances 1.63% fail rate	<ul style="list-style-type: none"> Employee must replace the keeper or lock after operating a switch Employees must use both hands to line a switch Employees must not kick or use excessive force to operate a switch handle Employees must communicate to the engineer that the points have been checked, the switch is locked and lined for the intended route there have been 18 Run Thru Switches in AB South in 2022 (10) and 2023 (8) combined
Completed		CRT115A 433 tests performed	CRT115A 1 non-compliance 0.24% fail rate	<p><u>Shoving Equipment on Non-Main Track (CRT115A)</u></p> <ul style="list-style-type: none"> On a non-main track, ensure crew member is on the leading car or on the ground in a position to observe the track to be used and in a position to give signals or instructions to control the movement. NOTE: A crew member need not be so positioned when the track to be used is seen or known to be clear. The track must be known to be clear of equipment and in addition on non-main track, of the red flag, track units, blue signal, derails and switches not properly lined for the movement and as having sufficient room to contain equipment being shoved. This determination must be made by a qualified employee who can observe the track and has radio contact with the employee controlling the movement. there has been 3 shoving non-main track incidents this year in AB South where all 3 have shoved over derails in the derailing positions 2 incidents this year alone at the Taber yard and 4 incidents in this yard since November 5, 2022

Workplace Inspections:

Status: Date: Department: Description
 Classification: (include description, action taken by who and when to be completed by):

Open	13-Dec-23	T&E	Class C	<p>Golden Prairie Lead & Wye</p> <p>Wye High Weeds. Cut Weeds. Sent to Willie Davis. Timeline: December 31, 2023</p> <p>End of Wye End of track sign is 35-40' past stop blocks. Move end of track sign to location of stop blocks. Sent to Willie Davis. Timeline: December 31, 2023</p>
Closed	23-Nov-23	T&E	Class C	<p>Medicine Hat yard 2nd floor of the GYO No issues. All clean and organized.</p> <p>Medicine Hat yard Main floor GYO (common area) Clean and organized One issue Battery bin was overfull in book-in room and lunch room. These were emptied and pickup by Harbour cleaners was completed on November 29, 2023.</p> <p>Medicine Hat yard Ladies and men's washroom had no cleaner in them. Shampoo and soap have been provided (Dec 10).</p>
Closed	22-Nov-23	T&E	N/A	Gull Lake MT305A, M44560 Good clean site.
Closed	22-Nov-23	T&E	N/A	MT316A, MT316F, MT316D Maple Creek Good clean site

Closed	22-Nov-23	T&E	N/A	Hatton MT319B, MT319A (Back Tracks) Good clean site.
Closed	21-Nov-23	T&E	N/A	Redcliff back tracks (BT420A, BO201) Good clean site.
Closed	21-Nov-23	T&E	N/A	Bowell back track Good clean site.
Closed	15-Nov-23	Track (Brooks Sub)	N/A	Brooks Conducted a workplace inspection at brooks STI shack
Closed	7-Nov-23	Mech	Class B	ZT19, ZT20, stores and garage Scarp Car. Needs to be cleaned up. Completed on Nov 8.
Closed	6-Oct-23	Track (Brooks Sub)	N/A	Brooks Inspected tech train, noted safety metrics were old and printed out new ones and swapped them to the correct new CPKC ones
Closed	10-Oct-23	T&E	Class c	Crowfoot back track – weeds at east end of back track are in the entraining/detrain/walking path. Timeline: 31-Oct-23 Completed in October as per Colton Moquin.
Open	10-Oct-23	T&E	Class c	Kininvie back track – west end debris in entraining/detrain/walking path. Timeline: 31-Oct-23- Getting tractor over to cut weeds by Dec 22nd
Open	10-Oct-23	T&E	Class c	Suffield north and south side – weeds need to be cut throughout all tracks. Timeline: 31-Oct-23 – Getting tractor over to cut weeds by Dec 22nd
Closed	10-Oct-23	T&E	Class c	Dunmore station <ul style="list-style-type: none"> - First aid supplies need to be restocked. - Plan required for monthly checks of first aid supplies (last check was April). - Safety board requires all applicable legislation for employee access. Patrick Nahmiash to update board the week of October 16th. Update: William Riely will update, and T&E members will confirm. Completed: November 22/23
Closed	13-Sep-23	Mech	Class C	Medicine Hat Mechanical Vehicles No BC class fire extinguisher. Class A on board. Mount class BC spare extinguisher on truck. Timeline: 29-Sep-23. December 14 th update Closed as per Jason Ross.
Open	29-Mar-23	T&E	Class B	Alyth Bunkhouse 1. Emergency evacuation plan. Alarm expired in plan. Update yearly. Person responsible: Facilities/B&B Reply: Please provide more details regarding this request. Need confirmation of process for required monthly checks, lighting and fire extinguishers. Update: All emergency lighting was replaced, and stickers have been put in place. There is a plan put into place to have the monthly checks done monthly by B&B and/or Facilities. Local H&S members are to check the fire extinguishers. Timeline: June 8, 2023. Below responses (hi-lighted in green) were emailed from Scott Welling on July 17. Below responses (hi-lighted in blue) were emailed from Pat Nahmiash on July 19. Update (May 20): Review of Emergency Evacuation plan (email sent) outstanding items: Not all pages are numbered.

			<p>First item circled in green, need updated / current alarm inspection. Fire alarm inspections are required yearly. Yes. Fire alarm is inspected yearly. The FERP only needs to be updated when the system is updated. The panel was replaced in 2019 that's why the FERP states this. Email July 19: The plan states it was updated on March 10, 2023, therefor the newest inspection report should be included. <i>(3) An emergency evacuation plan referred to in subsection (1) shall be kept up-to-date and shall take into account any changes in the building or the nature of its occupancy.</i> Update (Sept 25): Email from Scott Wellings "Annual fire alarm inspection report will be placed on site."</p> <p>Third item underlined in green, when will training be provided for occupants so they may be the building coordinator as required? Training is reading the FERP as all instructions are in it. Email July 19: Prescribed in regulation, responsibility falls on employer to provide time and training. CLC; Duties of employers 125 (q) provide, in the prescribed manner, each employee with the information, instruction, training and supervision necessary to ensure their health and safety at work; COHS Instructions and Training 17.6 (1) Every employee shall be instructed and trained in (a) the procedures to be followed by him in the event of an emergency; and (b) the location, use and operation of fire protection equipment and emergency equipment provided by the employer. Update (Sept 25): Email from Scott Wellings "I'm working with Hallcon to ensure they have fire extinguisher training for employees who work at the rest house."</p> <p>Fourth item circled in green, training is required for occupants to act as building coordinator. Hallcon is the building coordinator as they are onsite 24/7 Email July 19: The FERP states otherwise and needs to be updated to reflect 24/7 Hallcon onsite. Update (Sept 25): Email from Scott Wellings "FERP clearly states this – Section 3, Pae 8 of 8."</p> <p>Fifth item circled in green, page 9 of 8, occupants may not act building coordinator without training. Responsibilities of the building coordinator are stated above this. Email July 19: FERP needs to be updated with removal of occupants as building coordinator. Update (Sept 25): Email from Scott Wellings "Will not be removed as Hallcon is onsite 24/7."</p> <p>Seventh item circled in green, page 3 of 5, responsibility may not be placed on individuals that have no training to perform this requirement and places all occupants at risk. All occupants are required to read the FERP. We were doing this and having the employees sign confirming they have read and understand the FERP. Has this stopped? Email July 19: No record of completion in 2023. Update (Sept 25): Email from Scott Welling "How does T&E want to train their employees? I think all who come to the Resthouse need to read the FERP as all of the info is in it? Please provide comments."</p>
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				<p>Eighth item underlined in green, page 4 of 5, no on-line training has been provided. Classes are provided online by T&E during the new hire process Email July 19: Prescribed in regulation, responsibility falls on employer to provide time and training. CLC; Duties of employers 125 (q) provide, in the prescribed manner, each employee with the information, instruction, training and supervision necessary to ensure their health and safety at work; COHS Instructions and Training 17.6 (1) Every employee shall be instructed and trained in (a) the procedures to be followed by him in the event of an emergency; and (b) the location, use and operation of fire protection equipment and emergency equipment provided by the employer. August 25, 2023; Labour co-chair sent email request action plan prior to September meeting. Email from Scott Welling on Sept. 7: We are coming together as a group to provide answers to your concerns below. We should have something early next week. Update: The updated FERP is in the bunkhouse. Copy to be emailed to H&S. Update (Sept 25): Email from Scott Welling "T&E to review and advise. October 11 update: item 2 resolved, all other items outstanding, email provided. Update (Oct 12): Chris Gingras to set up a meeting with Ben Shielder and then with Patrick Nahmiash. Timeline: Updates to be done prior to December meeting. As per the terms of reference this issue has been outstanding with little progress. Email on Nov 16;</p> <p><i>Chris,</i> Do you have an update on the meeting that you stated would be set up - Update (Oct 12): Chris Gingras to set up a meeting with Ben Shielder and then with Patrick Nahmiash. The completion of required updates to the Alyth bunkhouse FERP are due prior to December meeting - Timeline: Updates to be done prior to December meeting. Please note, these timelines were provided during the October meeting by you.</p> <p><i>I can make myself available November 21st.</i></p> <p>Dec 14: Vicki Martin will convert to word once Pat sends the FERP AND Pat will be able to update "remove the occupant".</p> <p>Word Documner sent to union co-chair on Dec 19 – FERP sent has incorrect fire inspection report. AGAIN: (3) An emergency evacuation plan referred to in subsection (1) shall be kept up-to-date and shall take into account any changes in the building or the nature of its occupancy. Patrick Nahmiash has not been provided with up to date information, fire inspection reports are a yearly requirement. To be escalated at January meeting.</p>
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Customer / Industry Inspections:

Status:	Date:	Department:	Classification:	Description
Completed	13-Dec-23	T&E	N/A	Golden prairie RGV Loaders Good clean site.

Safety Hazard / Unsafe Condition Reports:

Status: Date: Department: Classification: (include description, action taken by who and when to be completed by):

Status	Date	Department	Classification	Description
Closed	9-Nov-23 Entered 16-Nov-23	T&E	Class C	<p>SHR 700000005916 Travel Lodge, Swift Current, Sask. On arrival to Swift Current (6325) on 410-09 we were notified by the regular hotel staff that no rooms were available. I called the facilities number for alternative accommodation was then directed to stay at the Travel Lodge. Once checked in at the Travel Lodge the receptionist led us through the back storage rooms which we dirty and along to our assigned rooms. The room was dirty and very dated however I was tired after being on duty almost 10hours so went to bed regardless. I was then woken up in the morning by unidentified persons banging on my door, they said they were there to perform upgrades?? I then noticed bugs (maple bugs possibly) in the room. I decided as i was not getting sleep due to the noise and strangers in hallway to go back to the other hotel to make some breakfast as not kitchen facilities were available at the Travel Lodge. In short, this is dirty and felt unsafe. Employees should not be placed there for accommodation.</p> <p>Reply: We have addressed these issues with CPKC travel and they're in discussions with the vender to ensure when CPKCs employees need to stay at the Travel Lodge that we are taken care of just like the regular guests. The travel lodge will only be used when all other avenues have been exhausted. It will remain on the vender list as a last resort when all other hotels are sold out.</p>
Closed Move to old business relocation to new rest facility in swift current	6-Nov-23	T&E	Class A	<p>SHR 700000005902 Super 8 hotel Every time it rains in Swift current our bunkhouse hotel (super 8) has leaking. This was reported in October and closed because it was "fixed" and inspected. No inspection report was presented. Today there were multiple leaks on the main floor. Water is travelling through the roof and the walls. Through electrical circuits and insulation. This is causing health problems, people with allergies and coughing because of the mildew and possible mould. This could be a fire hazard due to electrical systems. Find a new hotel for us to stay.</p> <p>Reply: Hotel was escalated to as to which was their response The hotel GM advised API that all the flooding issues have been fixed. We are waiting for pictures and will send them over once received. As for the mold inspection, the hotel had a maintenance company come in but they are internal so they does not have an invoice to provide showing the repairs were done. Unfortunately, they are re-assuring me there is no mold and not willing to have someone do a mold/air borne test unless CPKC pays for it. Let me know how you would like to proceed. again on October 27 the Hotel provided pictures of all repairs being completed.</p>
Closed	4-Nov-23	T&E	Class A	<p>SHR 700000005896 building ten Alyth Resthouse Mold around window room 19 Alyth Resthouse building 10. Strip panelling fix all leak and mold exposure.</p> <p>Reply: Room was removed from service at 0920 October 7 and repairs under way.</p>

Closed	25-Oct-23	T&E	Class A	<p>SHR 70000005878 Medicine Hat yard office Medicine hat needs moose jaw bulletins right when they come out. Just read that certain yard tracks have 5mph slows and F1 and 2 also had 10 mph slows these are tracks we go into and would not know till after we are off duty since not in our bulletin book. This could cause derailment or injury. Add bulletins for moose jaw asap when they come out.</p> <p>Reply: The bulletins under discussion have been rescinded but going forward we will ensure all local Moose Jaw bulletins are available in the Medicine hat booking in room. On Dec 11 the most current Moose Jaw bulletin available was dated Oct 31. Dec 14: Trainmasters will confirm timely posting of bulletins. Patrick Nahmiash added to the bulletins email and will assist.</p>
Closed	10-Oct-23 Entered on 13-Oct-23	T&E	Class A	<p>SHR 70000005852 Bathroom cp7022 bathroom backed up and chemical overflow. Strong urine/ ammonia smell. clean and sanitize.</p> <p>Reply: Rule 6 from Alyth Diesel Shop will be attending to service the toilet.</p>

Risk Assessments Completed:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			Nil

Work Refusals / Right to Challenge:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			Nil

Taxi Exception Reports:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			Nil

Old Business Review:

Item Number:	Item Origin:	Old Business Description:	Responsible Person(s):	Status:	Due Date:
1 14-Sep-23	T&E	<p>Relocation to a new rest facility in Swift Current. The Super 8 has had approximately 20 reports of bed bugs in under 3 years. This facility has and is not addressing the bed bug problem. Individuals are bidding pools to stay away from this facility, when they are cross pooled, they are staying in the station to obtain rest or paying for a rest facility. This is also affecting individuals home life; families are terrified that CPKC employees will bring the bed bugs home.</p> <p>Reply (Sept 14): Chris Gingras will check with CPTravel on different vendor till the bunkhouse is built. Bunkhouse is in procedural approval process.</p> <p>Email October 4, 2023; referencing SHR 5828, It is evident that this facility continues to</p>	Chris Gingras CP Travel	Open	12-Oct-23 14-Dec-23 11-Jan-24

		<p>disregard basic needs and has no measures in place do mitigate rest disruptions. Is an update available on relocation? What mechanism are in place to locate a new rest facility? Request for reports identified in SHR Update (Oct 12): Chris Gingras will contact CP Travel on all the issues that are at the Super 8. He will also check with the timeline for a new hotel. SHR 700000005828 added from Oct minutes. As per the terms of reference this issue has been outstanding with no progress and no mechanism requested have been provided. UPDATE Dec. 14 - *Talk with Scott McGraw after meeting about bunkhouse solution, and potential interim lodgings in the meantime – to discuss with facilities.* Conversation did not occur. Patrick Nahmiash tried contacting GM on December 15th - Past due requirements of terms of reference and CPKC escalation procedure. Escalate at January meeting as per requirements.</p>			
2 14-Sep-23	Peer Observation Committee member	<p>Bulletin for new end of tracks in Medicine Hat, tracks 13 and 14. Update (Oct 12): Will established which tracks are to be taken out. Dec 10 Patrick Nahmiash measured track length. ZT13 1250' & ZT14 860' Issues to be resolved prior to utilizing tracks. ZT14 missing end of track stop blocks ZT13 tripping hazards present. (Pictures attached to minutes) UPDATE - Coltin Moquin to add track blocks to both tracks. Evan deadlock to get Bulletin stating the above information.</p>	Chris Gingras	Closed	14-Dec-23
3 14-Sep-23	Committee member	<p>15-Sep-23 Moose Jaw Heritage Inn. Live bed bugs were found, and no spray was applied as per report. Isolation of room is insufficient; larvae may not be identified by human eye that is why spray and isolation is required. Update (Oct 12): Chris Gingras will add to the Super 8 issues when sending to CP Travel. SHR 700000005825, SHR 700000005816, SHR 700000005795</p>	Chris Gingras	Closed	14-Dec-23
5 12-Sept-23	T&E	<p>Step 1 of a 127.1 contravention of part 2 of the CLC 122.1. The DRPR states in part 13.2 (i) measures to ensure employees are protected from adverse actions that would discourage reporting constant with the railway's safety management systems process for reporting conservation and safety hazards. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p>	Chris Gingras David Getz	Open	11-Jan-24

		December 14 Update: David and Chris will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD			
6 12-Sept-23	T&E	<p>Step 1 of a 127.1 contravention of part 2 of the CLC 122.1. The DRPR states in part 4.2 (a) Railway complies are responsible for, managing employees in a manner that provides them with adequate sleep opportunity in order to return to work fit for duty. Safety management systems 5(a) A railway company must develop and implement a safety management system that includes, a process with respect to scheduling.</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David and Chris will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p>	Chris Gingras David Getz	Open	11-Jan-24
7 12-Sept-23	T&E	<p>This is step 1 of a 127.1 referencing ATM Memorandum. Part 2 of the code reads provide in the prescribed manner each employee with the information, instruction, training, and supervision necessary to ensure their health and safety at work.</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David and Chris will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p>	Chris Gingras David Getz	Open	11-Jan-24
8 12-Sept-23	T&E	<p>This is step 1 of a 127.1 for the contravention of part 2 of the Canada Labour code 125 z10</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David and Chris will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p>	Chris Gingras David Getz	Open	11-Jan-24
9 16-Nov-23	T&E	<p>I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2.</p> <p>Appendix E- T&E Availability Standards Canada-Reissue Dated August 22,2023.</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p>	Chris Gingras Patrick Nahmiash	Open	11-Jan-24

		Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD			
10 16-Nov-23	T&E	I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. DRPR 4.2 Railway companies are responsible for: managing employees in a manner that provides them with adequate sleep opportunity in order to return to work fit for duty. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD	Chris Gingras Patrick Nahmiash	Open	11-Jan-24
11 16-Nov-23	T&E	I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. DRPR 5. Fitness for Duty and Operating While Fatigued 5.1, 5.2, 5.3, 5.4, 5.5, 5.6. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD	Chris Gingras Patrick Nahmiash	Open	11-Jan-24
12 16-Nov-23	T&E	I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. Canada Labour Code 239 (1), (a), (b), (c) and (d). Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD	Chris Gingras Patrick Nahmiash	Open	11-Jan-24
13 10-Dec-23	T&E	I would like to use the ICRP to further resolve an understanding of an employees right and obligation to self determine his availability in a safety critical role. <i>125 (z.08) cooperate with the policy and workplace committees or the health and safety representative in the execution of their duties under this Part;</i> In reference to 18-Feb-21 Medicine Hat Safety Minutes Policy committee response. (escalated item #1). Step 2 employer response required.	Chris Gingras	Open	11-Jan-24

14 10-Dec-23	T&E	I would like to use the ICRP to further resolve an understanding of an employees right and obligation to self determine his availability in a safety critical role. T&E Availability standard Canada reissue dated 22-Aug-23. Step 2 employer response required.	Chris Gingras	Open	11-Jan-24
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New Business Review:

Item Number: Item Origin: Business Description: Responsible Status: Due Date:

1	Committee member	Clarification of requirement to comply with rule 411 & 421 CPKC Rule Book for T&E Employees Evan Deadlock to clarify wording on the rule.	Evan Deadlock	Open	11-Jan-24
2	Committee member	Railway Locomotive Inspection and Safety Rules 13.2d have clear labeling in the cab of the locomotive identifying that the locomotive is equipped with roll away protection. Not all CP locomotives are identified. KCS units are not labeled. Evan Deadlock to follow up with shops to get roll away protection put in locomotives.	Evan Deadlock	Open	11-Jan-24
3	Terms of Reference	As per email 22-Nov-23 Alyth inspection report has outstanding items. No report provided for Shepard yard and east departure track.	Chris Gingras	Open	31-Dec-23

Escalated Item:

Item Number: Item Origin: Escalated Item: Responsible Person(s): Status: Review Date:

1 Nov 15, 2022	T&E	T&E AVAILABILITY STANDARD CANADA View Tab 1 for information	Policy Committee	Escalated	8-Dec-22 9-Feb-23 25-Feb-23 5-Apr-23 8-Jun-23 13-Jul-23 14-Sept-23 14-Dec-23 11-Jan-24
2 Nov 15, 2022	T&E	Training for T&E members for Duty and Rest Period Rules section 5-part B View Tab 1 for information	Policy Committee	Escalated	8-Dec-22 27-Jan-23 Feb 27, 2023 8-Jun-23 13-Jul-23 14-Sept-23 14-Dec-23 11-Jan-24
3 May 18, 2023	Committee member	Fire Extinguishers - No training is being provided. View Tab 1 for information	Policy Committee	Escalated	8-Jun-23 13-Jul-23 30-Sept-23 14-Dec-23 11-Jan-24
4 May 18, 2023	Committee member	Duty and Rest Period Rules for Railway Operating Employees,	Policy Committee	Escalated	25-May-23 13-Jul-23 12-Oct-23 11-Jan-24

Tabled item:

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date
1	Old Business November 15, 2022	<p>There is in need of a women's Change room/locker room at the Maintenance of Way Building.</p> <p>Update: Scott Welling looking into options and provide inform by the end of the month.</p> <p>Update (Feb 9): There is approval to build a ladies change room. Just waiting for a timeline to have completed.</p> <p>Update (April 13): Measurements and budget in plan.</p>	Ben Shideler Jason Ross	Closed	12-Jan-23 Update: 9-Mar-23 13-Apr-23 8-Jun-23 10-Aug-23 15-Nov-23 14-Dec-23 11-Jan-24

Miscellaneous / Comments:

<p>Dunmore station - 2 safety boards approximately 15' apart, with new safety boards in January, should one be converted to information board for craft specific information? Both boards not needed will be resolved</p> <p>As per email Dec 10 order new box of sanitizing wipes. Ordered on Dec 18.</p> <p>Dates for Patrick Nahmiash and David Getz to do joint investigations. Both parties will discuss by EOD tomorrow. David and Patrick are available to start legislative and terms of reference requirements of joint investigation. Chris - scheduled date TBD</p>

Next Meeting:

Place	Date	Time
Medicine Hat Board room, 2 nd floor, 402 North Railway Street SE Medicine Hat AB	11-Jan-24	10:00 am
Meeting Adjourned At: 1345	Approved by Management Co-Chair:	Approved by Employee Co-Chair: Patrick Nahmiash
End of meeting recap completed? Yes		

