

Medicine Hat Cross - Functional Health & Safety Committee

January 25, 2024





Agenda:

- Call to Order
- Review minutes of previous meeting/errors/omissions
- Safety Briefing
- Attendance/Confirm Quorum
- Introduction of Guests
- Motion to accept previous minutes
- Local Stats
- Safety Performance/Incident Review
- Safety Framework Activity Review
- SOFA/Planned Peer Observation Review
- Review E-Testing discussing results
- Workplace/Customer Inspection Review
- Safety Hazard Report Review
- Risk Assessments Review
- Work Refusals
- Taxi Exception Reports
- Old Business
- New Business
- Escalated items
- Confirm minutes and closing comments

Meeting Called to Order by: Chris Gingras 10:05 am

Quorum: A quorum of a committee consists of the majority of members, at least half of which are employee members and at least one of which is an employer member.

New Errors / Omissions Last Month's Minutes: Posted December safety minutes do not reflect labour co-chair certificate, manger co-chair and secretary advised on December 20, 2023 – Resolution on January 24, 2024 - approved minutes by both Co-Chairs are posted as required.

Motion to Accept Minutes as Submitted/Amended: Patrick Nahmiash

Committee Members:

Name:	Email:	Phone Number:	Department:	Committee Position:	# of Meetings:	H&S Trained:	Present at Meeting:
Chris Gingras	chris_gingras@cpr.ca	250-272-6319	Mgr, T&E	Co-Chair	1	Yes	Yes
Mark Ellis	mark_ellis@cpr.ca	403-580-7199	Mgr, T&E	Member	0	Yes	No
Patrick Nahmiash	patrick_nahmiash@cpr.ca	403-458-1825	T&E Engrs	Co-chair	1	Yes	Yes
David Getz	david_getz@outlook.com	403-529-7724	T&E, Cndrs	Member	1	Yes	Yes
Colin Sehn	colin_sehn@cpr.ca	403-866-1306	Mgr, T&E	Alternate	0	Yes	No
Evan Deadlock	evan_deadlock@cpr.ca	403-548-5587	Mgr, T&E	Alternate	0	Yes	No
Ryan Marshall	ryantcroc@icloud.com	403-580-6552	T&E, Engrs	Alternate	0	Yes	No
Darren Burzminski	darren_burzminski@cpr.ca	403-548-1212	T&E, Trnm	Alternate	0	Yes	No
Jason E Ross	jasone_ross@cpr.ca	403-581-0752	Mechanical Union	Member	1	Yes	Yes
Miles Heit	miles_heit@cpr.ca	403-548-4970	Eng. Track Structure	Member	0	Yes	No

Geoff Tedrick	geoff_tedrick@cpr.ca	306-313-8244	Mgr, Eng. Track Structure	Alternate	0	Yes	No
Daniel Villeneuve	daniel_villeneuve@cpr.ca	705-698-4330	Mgr, S&C	Member	0	Yes	No
Colton Moquin Brooks Sub	Colton_moquin@cpr.ca	306-713-3714	Mgr, Eng Track / Structure	Member	0	Yes	No
Willie Davis Maple Creek Sub	willie_davis@cpr.ca	403-866-9955	Mgr, Eng Track / Structure	Member	0	Yes	No
Kory Hill	kory_hill@cpr.ca	403-329-7794	Mechanical Mgr	Member	1	Yes	Yes
Jody Barron	jody_barron@cpr.ca		Eng. Track Structure	Alternate	0	Yes	No
Nick Lepard Brooks Sub	nick_lepard@cpr.ca		Eng. Track Structure	Member	1	Yes	Yes
Vicki Martin	vicki_martin@cpr.ca	403-528-5000	Other	Secretary	1	Yes	Yes

Guests: Greg Squires, Robert Tully, Ben Shideler

Employees & Geographical Region WHSC Represents:

Craft Employees Represented Subdivision Miles Represented: Numbers Represented:
 Department WHSC member: (Include subdivision name and mileage range) Employees Buildings

T&E, Engrs / Cndrs	Patrick Nahmiash / David Getz	Medicine Hat Yard, Brooks and Maple Creek Sub - the number is the total for Engineers and Conductors	230 Updated on Nov 1	2
Mech, Car	Jason E Ross	Medicine Hat	2	1
Eng, Track Structure	Miles Heit, Nick Lepard	Medicine Hat, Maple Creek Sub, Brooks Sub	26	6
Eng, S&C	Daniel Villeneuve	Brooks, Maple Creek	14	4

	T&E		Engineering		Mech.-Car	
	2024	2023	2024	2023	2024	2023
FRA Reportable Injuries	0	2	2	1	0	0
Non-FRA Reportable Injuries	0	0	0	0	0	0
FRA Train Accidents	0	0	0	3	0	0
Non-FRA Train Accidents	1	2	0	3	0	0
Rule Violations	0	3	0	0	0	0
Motor Vehicle Accidents	0	0	0	0	0	0

Date of Last Local Incidents	T&E	Engineering	Mech.-Car
Number of Days Since:	Date (Days)	Date (Days)	Date (Days)
Personal Injury	17-Dec-23 (39)	14-Jan-24 (11)	01-Jan-17 (2579)
Train Accident	20-Jan-24 (5)	1-Oct-23 (116)	05-Jul-22 (568)
Rules Violation	16-Jun-23 (222)	24-Apr-21 (1005)	01-Jan-17 (2579)
Motor Vehicle Accident	12-Jan-19 (1838)	29-Mar-21 (1031)	07-Aug-19 (1631)

Previous Month's Last Incident / Injury Causes:

Personal Injuries:

Date: FRA Reviewed: Description:

17-Dec-23	Yes	Yes	M 1002013145 Medicine Hat (T&E) Employee reports injuring to left knee. Investigation revealed that employee stepped off stationary locomotive with right leg first then followed with left leg. Once left leg made contact with ground, felt twinge in left knee.
14-Jan-24	Yes	Yes	IM 1002027942 Lathom (ES) Night crew foreman notified the road-master of the absence of another employee who was supposed to report for duty at 18:00. . The foreman said that the employee texted him at start time and notified him of possible frostbite on his fingertips. He said that he was going to have a shower and see how his hand feels after. About an hour later, he notified the foreman that he was going to the hospital to get his hand looked at and ensure there's no permanent damage. The employee reported that his fingertips had been frozen since changing a broken rail at 0400. He tried warming them in the truck, and later at the hotel with hot water but neither helped. He then decided to report to the hospital 9 hours later to get his hand looked at. The Brooks section supervisor met the employee at the hospital where he was seen by a doctor. The doctor prescribed Tramacet and completed a WCB report preventing the employee from using his right hand until seen by a plastic surgeon. All crew members were provided winter gloves, hot paws hand warmers, briefed on recognizing and mitigating the risk of frostbite, and instructed to circulate in and out of the trucks regularly to keep warm. The employee refused to use the hot paws when offered by the foreman because he "did not believe they work. The employee failed to notify his manager of his injury. . He will be provided accommodation for modified work until cleared to resume regular duties. Action Taken: - Foreman escalated to manager. - Manager escalated to Director, ACE and CE. - Employee reported to the hospital . - Initial Incident Report completed. . Preliminary Cause: Human error - failing to recognize and protect hands from frostbite
1-Jan-24	Yes	Yes	IM 1002019482 Personal Injury-Gleichen (S&C) At approximately 14:25 MT, S&C Maintainer was working on a trouble call at the crossing at Mile 124.72 Brooks Sub. He just exited his vehicle when his feet slid out from underneath him on the ice. This caused him to fall backwards landing on his elbow. He immediately felt pain in his upper arm and suspected he had broken it. He called his manager to report the incident, and based on the information provided, his manager advised employee to call an ambulance. Shortly there after he was provided pain medication by EMS, and transported by ambulance to the hospital in Calgary, Action Atken: Employee advised Manager; Manager had employee call an ambulance and escalated the incident; Employee was taken to the hospital; Manager went to the hospital; Asst Director went to the location to obtain photos; IM Submitted. Preliminary Cause: Slip/Trip on ice

Train Accidents:

Date: FRA Reviewed: Description:

20-Jan-24	No	Yes	IM 1002030369 Medicine Hat At 10:50 mst C01 crew were backing up lite engine into track 5 in the west yard in Medicine Hat when the CP 2249 derailed 1 axel at the track 5 switch. . Investigation revealed that Brakeman had lined track 5 switch reverse prior to proceeding eastward into track 5 The brakeman failed to properly clean out the switch of packed snow which caused the track 5 switch to split and subsequently derail the locomotive. Action Taken: Escalation to Superintendent and GM Preliminary Cause: Snow and ice build up.
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Rules Violations:

Date:	Reviewed:	Description:
		Nil

Motor Vehicle Accidents:

Date:	Reviewed:	Description:
		Nil

Safety Framework Activities Completed Last Month:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
Closed	December 14	T&E	David Getz and Patrick Nahmiash participated in committee work; safety meeting and started framework.
Closed	December 15	T&E	Patrick Nahmiash and David Getz participated in committee work; finished framework.
Closed	December 20	T&E	Patrick Nahmiash participated in committee work; approval of minutes and review Alyth FERP.
Closed	January 8	T&E	Patrick Nahmiash participated in committee work; schedule 9 and send to secretary minute updates.
Closed	January 14	T&E	David Getz participated in committee work; preparation for joint investigations for ICRP.
Closed	January 15	T&E	David Getz participated in committee work; preparation for joint investigations for ICRP.
Closed	January 23	T&E	David Getz and Patrick Nahmiash participated in committee work; preparation for joint investigations for ICRP.
Closed	January 24	T&E	David Getz and Patrick Nahmiash participated in committee work; preparation for joint investigations for ICRP and pre meeting, and updated FERP and draft minutes for January 25 meeting.

SOFA / Planned Peer Observations:

Status:	Date:	Department:	Employees Observed	Total Observed	At-risk Observed	Description (include description, action taken by who and when to be completed by):
Completed	9-Jan-24	T&E	3	154	8	<p>Medicine Hat yard ??? am Local Concerns: Change start time by 4'15" – supposed to be set schedule.</p> <p>Risk Trends:</p> <ol style="list-style-type: none"> Very green/new conductor/Brakeman – communication was lacking between crew member (on + off, route, proper car lengths) Easily distracted and focus was lacking.

E-Testing (AB South):

Status	Department	Tests Performed	Failed E-tests	Description
Completed	T&E	CRT11M 12 tests CRT11S 9 tests CRT24 3 tests CRT24TC	CRT11M 0 non-compliance 0.00% fail rate CRT11S 0 non-compliance 0.00% fail rate CRT24 0 non-compliance 0.00% fail rate CRT24TC	<u>Entraining and Detraining Equipment and Riding Equipment (CRT11S, CRT11M, CRT24, CRT24TC)--YTD 2024</u> <ul style="list-style-type: none"> Employees are communicating the intent and the action of entraining and detraining LE are confirming at 4 mph or less for entraining or detraining Employees do not entrain or detrain moving equipment with grip/bag in hands and maintain 3 points of contact Employees must face the stairwell or side ladder when getting on or off equipment, regardless of moving or stationary Do not jump from any piece of equipment or structure to ground level

		5 tests	1 non-compliance 20.00% fail rate	<ul style="list-style-type: none"> • Entrain and Detrain on the leading end of equipment unless its the trailing end of the last piece of equipment in the movement • Look both directions and for stable footing when getting on or off equipment • Employees ride on side ladder of the lead end and preferably the LE side • It is prohibited to move from one piece of moving equipment to another while equipment is moving (exception for between locomotives, passenger cars, riding platforms) • Never on a flat deck of a car, the middle ladder of a tank car, while entering inside or leaving a building, on the roof of equipment, inside the end cage or a gondola or between cars <ul style="list-style-type: none"> ○ unless operating a handbrake for cars rolling under their own momentum • Prohibited to ride the bottom step of equipment over public crossings at grade • Always advise LE or controlling operator you are riding equipment
Completed	T&E	CRT26.3 30 test CRTPOINT 40 test	CRT26.3 0 non-compliance 0.00% fail rate CRTPOINT 1 non-compliance 2.50% fail rate	<p><u>Switches and Point and Observe (CRT26.3 and CRTPOINT)--YTD 2024</u></p> <ul style="list-style-type: none"> • Employees check the switch points prior to and after operating a switch • Employee must replace the keeper or lock after operating a switch • Employees must use both hands to line a switch • Employees must not kick or use excessive force to operate a switch handle • Employees must communicate to the engineer that the points have been checked, the switch is locked and lined for the intended route <p>there were 9 Run Thru Switches in AB South in 2023 (10) and in 2022 there were 13 Run Thru Switches</p>

Workplace Inspections:

Status: Date: Department: Description
 Classification: (include description, action taken by who and when to be completed by):

Completed	9-Jan-24	T&E	N/A	Brier Park – Good clean site
Completed	13-Dec-23	T&E	Class C	<p>Golden Prairie Lead & Wye</p> <p>Wye High Weeds. Cut Weeds. Sent to Willie Davis. Timeline: December 31, 2023 Reply: Weeds have been cut. This was completed on December 18, 2023.</p> <p>End of Wye End of track sign is 35-40' past stop blocks. Move end of track sign to location of stop blocks. Sent to Willie Davis. Timeline: December 31, 2023 Reply: Weeds have been cut. This was completed on December 18, 2023.</p>
Closed	10-Oct-23	T&E	Class c	<p>Kininvie back track – west end debris in entraining/detrain/walking path. Timeline: 31-Oct-23- Getting tractor over to cut weeds by Dec 22nd</p>

				<p>Emailed Colton Moquin on January 8 for both open items for an update. Reply from Dec 14 All weeds and debris have been cleaned up as per Colton Moquin.</p>
Closed	10-Oct-23	T&E	Class c	<p>Suffield north and south side – weeds need to be cut throughout all tracks. Timeline: 31-Oct-23 – Getting tractor over to cut weeds by Dec 22nd Emailed Colton Moquin on January 8 for both open items for an update. Reply from Dec 14 All weeds have been cleaned up as per Colton Moquin.</p>
Closed	29-Mar-23	T&E	Class B	<p>Alyth Bunkhouse</p> <ol style="list-style-type: none"> Emergency evacuation plan. Alarm expired in plan. Update yearly. Person responsible: Facilities/B&B Reply: Please provide more details regarding this request. Need confirmation of process for required monthly checks, lighting and fire extinguishers. <p>Update: All emergency lighting was replaced, and stickers have been put in place. There is a plan put into place to have the monthly checks done monthly by B&B and/or Facilities. Local H&S members are to check the fire extinguishers. Timeline: June 8, 2023. Below responses (hi-lighted in green) were emailed from Scott Welling on July 17. Below responses (hi-lighted in blue) were emailed from Pat Nahmiash on July 19. Update (May 20): Review of Emergency Evacuation plan (email sent) outstanding items: Not all pages are numbered.</p> <p>First item circled in green, need updated / current alarm inspection. Fire alarm inspections are required yearly. Yes. Fire alarm is inspected yearly. The FERP only needs to be updated when the system is updated. The panel was replaced in 2019 that's why the FERP states this. Email July 19: The plan states it was updated on March 10, 2023, therefor the newest inspection report should be included. (3) An emergency evacuation plan referred to in subsection (1) shall be kept up-to-date and shall take into account any changes in the building or the nature of its occupancy. Update (Sept 25): Email from Scott Wellings "Annual fire alarm inspection report will be placed on site."</p> <p>Third item underlined in green, when will training be provided for occupants so they may be the building coordinator as required? Training is reading the FERP as all instructions are in it. Email July 19: Prescribed in regulation, responsibility falls on employer to provide time and training. CLC; Duties of employers 125 (q) provide, in the prescribed manner, each employee with the information, instruction, training and supervision necessary to ensure their health and safety at work; COHS Instructions and Training 17.6 (1) Every employee shall be instructed and trained in (a) the procedures to be followed by him in the event of an emergency; and (b) the location, use and operation of fire protection equipment and emergency equipment provided by the employer.</p>

			<p>Update (Sept 25): Email from Scott Wellings "I'm working with Hallcon to ensure they have fire extinguisher training for employees who work at the rest house."</p> <p>Fourth item circled in green, training is required for occupants to act as building coordinator. Hallcon is the building coordinator as they are onsite 24/7 Email July 19: The FERP states otherwise and needs to be updated to reflect 24/7 Hallcon onsite. Update (Sept 25): Email from Scott Wellings "FERP clearly states this – Section 3, Pae 8 of 8."</p> <p>Fifth item circled in green, page 9 of 8, occupants may not act building coordinator without training. Responsibilities of the building coordinator are stated above this. Email July 19: FERP needs to be updated with removal of occupants as building coordinator. Update (Sept 25): Email from Scott Wellings "Will not be removed as Hallcon is onsite 24/7."</p> <p>Seventh item circled in green, page 3 of 5, responsibility may not be placed on individuals that have no training to perform this requirement and places all occupants at risk. All occupants are required to read the FERP. We were doing this and having the employees sign confirming they have read and understand the FERP. Has this stopped? Email July 19: No record of completion in 2023. Update (Sept 25): Email from Scott Welling "How does T&E want to train their employees? I think all who come to the Resthouse need to read the FERP as all of the info is in it? Please provide comments."</p> <p>Eighth item underlined in green, page 4 of 5, no on-line training has been provided. Classes are provided online by T&E during the new hire process Email July 19: Prescribed in regulation, responsibility falls on employer to provide time and training. CLC; Duties of employers 125 (q) provide, in the prescribed manner, each employee with the information, instruction, training and supervision necessary to ensure their health and safety at work; COHS Instructions and Training 17.6 (1) Every employee shall be instructed and trained in (a) the procedures to be followed by him in the event of an emergency; and (b) the location, use and operation of fire protection equipment and emergency equipment provided by the employer. August 25, 2023; Labour co-chair sent email request action plan prior to September meeting. Email from Scott Welling on Sept. 7: We are coming together as a group to provide answers to your concerns below. We should have something early next week. Update: The updated FERP is in the bunkhouse. Copy to be emailed to H&S. Update (Sept 25): Email from Scott Welling "T&E to review and advise. October 11 update: item 2 resolved, all other items outstanding, email provided. Update (Oct 12): Chris Gingras to set up a meeting with Ben Shielder and then with Patrick Nahmiash. Timeline: Updates to be done prior to December meeting.</p>
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				<p>As per the terms of reference this issue has been outstanding with little progress. Email on Nov 16;</p> <p><i>Chris,</i> <i>Do you have an update on the meeting that you stated would be set up - Update (Oct 12): Chris Gingras to set up a meeting with Ben Shielder and then with Patrick Nahmiash.</i> <i>The completion of required updates to the Alyth bunkhouse FERP are due prior to December meeting - Timeline: Updates to be done prior to December meeting.</i> <i>Please note, these timelines were provided during the October meeting by you.</i></p> <p><i>I can make myself available November 21st.</i></p> <p>Dec 14: Vicki Martin will convert to word once Pat sends the FERP AND Pat will be able to update "remove the occupant".</p> <p>Word Documner sent to union co-chair on Dec 19. FERP sent has incorrect fire inspection report. AGAIN; (3) An emergency evacuation plan referred to in subsection (1) shall be kept up-to-date and shall take into account any changes in the building or the nature of its occupancy. Patrick Nahmiash has not been provided with up to date information, fire inspection reports are a yearly requirement. To be escalated at January meeting. Jan 25 - David Getz and Patrick Nahmiash updated FERP. Emailed to Scott Welling for posting.</p>
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Customer / Industry Inspections:

Status:	Date:	Department:	Classification:	Description
Completed	10-Jan-24	T&E	N/A	Air Liquide – Good clean site, reviewed the site orientation before entering.
Completed	10-Jan-24	T&E	N/A	CFI – Good clean site, reviewed the site orientation before entering.
Completed	9-Jan-24	T&E	N/A	Methanex – No issues. Good clean site.

Safety Hazard / Unsafe Condition Reports:

Status:	Date:	Department:	Classification:	Description
Completed	31-De-23 entered on 1-Jan-24	T&E	Class A	<p>SHR 700000005989 CP8537 On Locomotive CP8537 under Engineers desktop control stand a large panel cover is missing. Electrical contacts as well as sharp & blunt mechanical mechanisms are exposed creating risk of electrical shock as well as pinch point hazard. Moose Jaw and Alyth shops did not answer my radio calls, left a voicemail message with Alyth shops. Replace missing panel cover. Reply: Alyth, Moose Jaw and Winnipeg Shops engaged to have issue rectified As soon as possible. Unit is booked Trail Only until issues are rectified and no harm can be caused. Employee was given Update on Jan 1st at 1520. Update as per Kory Hill – This was sen to Shane Bowkett on Jan 1 and was repaired on Jan 3.</p>

Risk Assessments Completed:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			Nil

Work Refusals / Right to Challenge:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
			Nil

Taxi Exception Reports:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
Closed	January 22	T&E	<p>Halcon vehicle #9649 trip #240123659A – Driver seemed very fatigued during whole trip, not paying attention on highway, driving between the lanes, had a close call at intersection Dunmore town.</p> <p>Chris Gingras will send to Halcon (Suzann Schonberg) to deal with. It was a Swift Current Van.</p> <p>Reply from email sent on Jan 25 by Suzann Schonberger : Mayur has been removed from the board until he has taken and completed Halcon Fatigue Management training. When he returns to the board, he will be monitored to see there is no repeat. If there is another complaint he will be terminated. I spoke with him today and emphasized the importance of not driving tired. His own safety and others depend on it. I also warned him of the consequences of another complaint of this kind. Halcon takes very seriously any potential safety issues and I thank you for bringing this to our attention so quickly allowing us to correct it right away.</p>

Old Business Review:

Item Number:	Item Origin:	Old Business Description:	Responsible Person(s):	Status:	Due Date:
1 14-Sep-23	T&E	<p>Relocation to a new rest facility in Swift Current. The Super 8 has had approximately 20 reports of bed bugs in under 3 years. This facility has and is not addressing the bed bug problem. Individuals are bidding pools to stay away from this facility, when they are cross pooled, they are staying in the station to obtain rest or paying for a rest facility. This is also affecting individuals home life; families are terrified that CPKC employees will bring the bed bug's home.</p> <p>Reply (Sept 14): Chris Gingras will check with CPTravel on different vendor till the bunkhouse is built. Bunkhouse is in procedural approval process.</p> <p>Email October 4, 2023; referencing SHR 5828, It is evident that this facility continues to disregard basic needs and has no measures in place do mitigate rest disruptions. Is an update available on relocation? What mechanism are in place to locate a new rest facility?</p> <p>Request for reports identified in SHR Update (Oct 12): Chris Gingras will contact CP Travel on all the issues that are at the Super 8. He will also check with the timeline for a new hotel. SHR 700000005828 added from Oct minutes.</p>	Chris Gingras CP Travel	Open	<p>12-Oct-23</p> <p>14-Dec-23</p> <p>11-Jan-24</p> <p>14-Mar-24</p>

		<p>As per the terms of reference this issue has been outstanding with no progress and no mechanism requested have been provided.</p> <p>UPDATE - *Talk with Scott McGraw after meeting about bunkhouse solution, and potential interim lodgings in the meantime – to discuss with facilities.*</p> <p>Conversation did not occur.</p> <p>Update January 23, 2024, added SHR 70000005902 Super 8 hotel. Greg Squires to provide list of hotels Moose Jaw and Medicine Hat committee to review and choose new hotel.</p>			
2 12-Sept-23	T&E	<p>Step 1 of a 127.1 contravention of part 2 of the CLC 122.1. The DRPR states in part 13.2 (i) measures to ensure employees are protected from adverse actions that would discourage reporting constant with the railway's safety management systems process for reporting conservation and safety hazards.</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David Getz and Chris Gingras will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p> <p>January 8 (update): Meeting has been set up for January 16 @ 1600 through Teams. Cancelled as per Chris Gingras. As per email scheduled for January 26.</p>	Chris Gingras David Getz	Open	11-Jan-24 14-Mar-24
3 12-Sept-23	T&E	<p>Step 1 of a 127.1 contravention of part 2 of the CLC 122.1. The DRPR states in part 4.2 (a) Railway complies are responsible for, managing employees in a manner that provides them with adequate sleep opportunity in order to return to work fit for duty. Safety management systems 5(a) A railway company must develop and implement a safety management system that includes, a process with respect to scheduling.</p> <p>Step 2 employer response provided.</p> <p>Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David Getz and Chris Gingras will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p> <p>January 8 (update): Meeting has been set up for January 16 @ 1600 through Teams. Cancelled as per Chris Gingras. As per email scheduled for January 26.</p>	Chris Gingras David Getz	Open	11-Jan-24 14-Mar-24

4 12-Sept-23	T&E	<p>This is step 1 of a 127.1 referencing ATM Memorandum. Part 2 of the code reads provide in the prescribed manner each employee with the information, instruction, training, and supervision necessary to ensure their health and safety at work.</p> <p>Step 2 employer response provided. Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David Getz and Chris Gingras will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p> <p>January 8 (update): Meeting has been set up for January 16 @ 1600 through Teams. Cancelled as per Chris Gingras. As per email scheduled for January 26.</p>	Chris Gingras David Getz	Open	11-Jan-24 14-Mar-24
5 12-Sept-23	T&E	<p>This is step 1 of a 127.1 for the contravention of part 2 of the Canada Labour code 125 z10</p> <p>Step 2 employer response provided. Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair recused himself and differed to alternate labour Co-Chair. Alternate labour co-chair appointed himself as investigator, email was sent to Employer Co-Chair on 16-Nov-23. No response to date.</p> <p>December 14 Update: David Getz and Chris Gingras will be doing the joint investigation. David is available to start as soon as possible, Chris - Date TBD</p> <p>January 8 (update): Meeting has been set up for January 16 @ 1600 through Teams. Cancelled as per Chris Gingras. As per email scheduled for January 26.</p>	Chris Gingras David Getz	Open	11-Jan-24 14-Mar-24
6 16-Nov-23	T&E	<p>I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. Appendix E- T&E Availability Standards Canada-Reissue Dated August 22,2023.</p> <p>Step 2 employer response provided. Unresolved complaint therefore step 3 is required.</p> <p>Labour Co-Chair appointed himself to investigate.</p> <p>Step 3 is required.</p> <p>Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD</p> <p>January 8 (update): Meeting has been set up for January 12 @ 1600 through Teams, meeting cancelled. Meeting rescheduled for January 17 @1400, cancelled. Meeting rescheduled for January 26.</p>	Chris Gingras Patrick Nahmiash	Open	11-Jan-24 14-Mar-24
7 16-Nov-23	T&E	<p>I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. DRPR 4.2 Railway companies are responsible for: managing employees in a manner that</p>	Chris Gingras Patrick Nahmiash	Open	11-Jan-24 14-Mar-24

		<p>provides them with adequate sleep opportunity in order to return to work fit for duty. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD January 8 (update): Meeting has been set up for January 12 @ 1600 through Teams, meeting cancelled. Meeting rescheduled for January 17 @1400, cancelled. Meeting rescheduled for January 26.</p>			
8 16-Nov-23	T&E	<p>I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. DRPR 5. Fitness for Duty and Operating While Fatigued 5.1, 5.2, 5.3, 5.4, 5.5, 5.6. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD January 8 (update): Meeting has been set up for January 12 @ 1600 through Teams, meeting cancelled. Meeting rescheduled for January 17 @1400, cancelled. Meeting rescheduled for January 26.</p>	Chris Gingras Patrick Nahmiash	Open	11-Jan-24 14-Mar-24
9 16-Nov-23	T&E	<p>I would like to invoke Step 1 of 127.1 of the Canada Labour Code for 122.1 part 2. Canada Labour Code 239 (1), (a), (b), (c) and (d). Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour Co-Chair appointed himself to investigate. Step 3 is required. Update: Patrick Nahmiash and Chris Gingras to do joint investigation. Patrick is available to start as soon as possible, Chris - Date TBD January 8 (update): Meeting has been set up for January 12 @ 1600 through Teams, meeting cancelled. Meeting rescheduled for January 17 @1400, cancelled. Meeting rescheduled for January 26.</p>	Chris Gingras Patrick Nahmiash	Open	11-Jan-24 14-Mar-24
10 10-Dec-23	T&E	<p>I would like to use the ICRP to further resolve an understanding of an employees right and obligation to self determine his availability in a safety critical role. <i>125 (z.08) cooperate with the policy and workplace committees or the health and safety representative in the execution of their duties under this Part;</i></p>	Chris Gingras	Open	11-Jan-24 14-Mar-24

		In reference to 18-Feb-21 Medicine Hat Safety Minutes Policy committee response. (escalated item #1). Step 2 employer response required. Update January 25: No response by employer, employee requested step 3 on January 17, 2024.			
11 10-Dec-23	T&E	I would like to use the ICRP to further resolve an understanding of an employees right and obligation to self determine his availability in a safety critical role. T&E Availability standard Canada reissue dated 22-Aug-23. Step 2 employer response required. Update January 25: No response by employer, employee requested step 3 on January 17, 2024.	Chris Gingras	Open	11-Jan-24 14-Mar-24
12 10-Dec-23	Committee member	Clarification of requirement to comply with rule 411 & 421 CPKC Rule Book for T&E Employees Evan Deadlock to clarify wording on the rule. Reply: Clarification has been done with the Rules Dept. and as listed in Rule 411 – The requirement must be begin (commence to reduce speed prior to passing the signal. It is not required to be at 30 in passing the signal.) Use good Train Handling as per GOI Section 1.	Evan Deadlock	Completed	11-Jan-24
13 10-Dec-23	Committee member	Railway Locomotive Inspection and Safety Rules 13.2d have clear labeling in the cab of the locomotive identifying that the locomotive is equipped with roll away protection. Not all CP locomotives are identified. KCS units are not labeled. Evan Deadlock to follow up with shops to get roll away protection put in locomotives. Reply (Dec 17): Units will be validated as per Alyth or Shops. Labour Co-Chair: this is not a resolve to the Railway Locomotive Inspection requirements. All locomotives to be completed by June 1, 2024. Updates to be provided to Committee by Evan Deadlock. Bob Tully to contact locomotive manager and confirm June 1.	Evan Deadlock	Completed Move to tabled	01-Jun-24
14 10-Dec-23	Terms of Reference	As per email 22-Nov-23 Alyth inspection report has outstanding items. No report provided for Shepard yard and east departure track. Update, Chris Gingras to provide inspection reports to committee.	Chris Gingras	Open	31-Dec-23
15 15-Dec-23	SAR	SHR 70000005970 Room 210, Super 8 Juvenile bed bug found on employee, full of blood. Removal of bed bugs, cleaner accommodations. Reply: The room has been put out of service and is awaiting pest control. Emailed CP travel for pest control report on January 8, 2024. Update (January 8) – Report came back and the room tested negative for bed bugs. A copy is attached to the last page of minutes.	Patrick Nahmiash Chris Gingras	Open Move to old business #1 in March	15-Feb-24

		Move to old business - Relocation to a new rest facility in Swift Current. Patrick Nahmiash and Chris Gingras will be going to Swift Current to see if there are other hotels for crews to stay at.			
16 9-Jan-24 entered 11-Jan-24	SHR	SHR 700000006001 Heritage Inn – Moose Jaw Woken up multiple times during stay at Heritage inn Moose Jaw. Hotel staff/ front desk was notified by me and conductor Jarrit multiple times about excessive noise and banging in hallways account hockey team placement in our block of rooms. I was located in room 239 and conductor Jarrit was in room 241, rambunctious players were in Room 242. I was first woken up at 830am along with Cndr Jarrit. I decided to lay down at 1630 to get some sleep before my shift and was woken up at 1800 by the team. Cndr Jarrit also had a similar experience as myself and after texting him the final time I was woken up he said he had given up on trying to sleep account being directly next door and the banging and noise going on in his room account a shared wall. Front desk was notified and all we were told was she would let the coach know. Multiple times throughout the day, the team would bang on and run into walls and room doors. The noise level continued through out the day and was still going on when we left for our shift. The noise and lack of action by hotel contributed to unfavourable conditions in the hotel making it difficult to be properly rested for shift. New rest facility arrangements. Update (Jan 11): Escalated to the Hotel and Facilities. Waiting on a response. Reply: Email sent from Chris Gingras on January 18, 2024 "Hotel has been advised and when noise complaints are made and employees turn in, they can escalate to manager and arrangements will be made". Update January 23, 2024. Violation of DRPR 4.2 Railway companies are responsible for: a. managing employees in a manner that provides them with adequate sleep opportunity in order to return to work fit for duty; Patrick Nahmiash will send a list of preferred hotels for Moose Jaw to Chris Gingras.	Patrick Nahmiash Chris Gingras	Open	15-Feb-24

New Business Review:

Item Number:	Item Origin:	Business Description:	Responsible	Status:	Due Date:
1	T&E 09-Jan-24	Step 1 of a 127.1 (1) of the Canadian Labour Code. I believe that the company is in violation of section 122.1, specifically, and in part, that psychological injury is prohibited. Step 2 employer response provided. Unresolved complaint therefore step 3 is required. Labour co-chair appointed himself to investigation. Update January 25: No response by employer, employee requested step 3 on January 8, 2024. Meeting scheduled for January 26.	Chris Gingras Patrick Nahmiash	Open	14-Mar-24

		Patrick Nahmiash and Chris Gingras will get together to discuss o Jan 26.			
2	T&E 20-Dec-23	Step 1 of 127.1 Email dated December 20 sent to manager co-chair and secretary, December minutes do not reflect certificate provided by labour co-chair. Update Jan. 24, Resolution, approved minutes by both Co-Chairs are posted as required.		Closed	
3	T&E 09-Jan-24	Step 1 of 127.1. December safety minutes not posted in outlined and required timelines. Update Jan. 24, Resolution, approved minutes by both Co-Chairs are posted as required.		Closed	
4	T&E 09-Jan-24	Step 1 of 127.1. Contravention of Part 2 of CLC and terms of reference, multiple ICRP step threes are required, and employer is not expeditiously progressing the required process. Labour investigators have been available, no response to emails or dates for investigation. All inspections and joint inspections to be done by February 15.		Open	15-Feb-24
5	T&E 09-Jan-24	Step 1 of 127.1. Contravention of Part 2 of CLC and terms of reference, notification of injury not within required parameters, notified on December 22 nd of December 17 th injury. Further, email dated October 22&23 identify requirements. Reply: There will be an email memorandum sent to all Dept managers that in light of any incidents or injuries that by email, phone call and or text message will be communicated to both co-chair members of the H&S committee in Medicine Hat. This will be closed once we receive a response for the managers.	Chris Gingras	Open	15-Feb-24
6	T&E 09-Jan-24	Contravention of Part 2 of CLC and terms of reference, re-enactment performed of December 17 th injury. Re-enactment parameters not within required parameters. Send to Greg Squires and Tom Doherty. Will get a solid answer from the Policy Committee.	Policy Committee	Open	14-Mar-24
7	T&E 09-Jan-24	DRPR; 4.2 employer requirements, providing scheduled employees with scheduling. FMP 12. Scheduled employees, methods to provide advance notice of a schedule to scheduled employees. Switcher jobs are being called off scheduled time. Patrick Nahmiash will contact GC and regulator for clarification.	Patrick Nahmiash	Open	14-Mar-24

Escalated Item:

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date:
1 Nov 15, 2022	T&E	T&E AVAILABILITY STANDARD CANADA View Tab 1 for information	Policy Committee	Escalated	8-Dec-22 9-Feb-23 25-Feb-23 5-Apr-23 8-Jun-23 13-Jul-23 14-Sept-23 14-Dec-23 11-Jan-24 14-Mar-24

2 Nov 15, 2022	T&E	Training for T&E members for Duty and Rest Period Rules section 5-part B View Tab 1 for information Response should have been sent from the Policy meeting from Q4 meeting in 2023.	Policy Committee	Escalated	8-Dec-22 27-Jan-23 Feb-27, 2023 8-Jun-23 13-Jul-23 14-Sept-23 14-Dec-23 11-Jan-24 14-Mar-24
3 May 18, 2023	Committee member	Fire Extinguishers - No training is being provided. View Tab 1 for information This will be discussed at the Q1 Policy meeting in March.	Policy Committee	Escalated	8-Jun-23 13-Jul-23 30-Sept-23 14-Dec-23 11-Jan-24 14-Mar-24
4 May 18, 2023	Committee member	Duty and Rest Period Rules for Railway Operating Employees, This will be discussed at the Q1 Policy meeting in March.	Policy Committee	Escalated	25-May-23 13-Jul-23 12-Oct-23 11-Jan-24 14-Mar-24

Tabled item:

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date
		Nil			




Miscellaneous / Comments:

<ul style="list-style-type: none"> - SHR# 5878 identified labour co-chair (email) being added to Moose Jaw bulletins. To date, not in effect. No options to not have access to bulletins, closure in December outlined Labour Co-Chair to be added to bulletin distribution, not completed to date. Email sent to Moose Jaw Admin on Jan 26 to have Patrick Nahmiash added to the ESR bulletins distribution. - Updated terms of reference emailed to employer co-chair and secretary on December 13, to date no response. - Gojo soap for bunkhouse and Medicine Hat station. Will be ordered Jan 25. - Dates for framework efficiency testing, Patrick Nahmiash with manager member? One day required a month - 2024 Job aids uploaded on iPad and available as printed. completed - Schedule 9 emailed to Employer Co-Chair on January 9 – no response. Send out today. - AED training for Patrick Nahmiash and David Getz, to fulfill CPKC framework monthly requirements. Will have Terry Maser from B&B to check the AED on a monthly base-email sent to Terry Maser Jan 25. He will then send an email to let us know that it has been completed.

Next Meeting:

Place	Date	Time
Medicine Hat Board room, 2 nd floor, 402 North Railway Street SE Medicine Hat AB	March 14, 2023	10:00 am
Meeting Adjourned At: 13:35	Approved by Management Co-Chair: Chris Gingras	Approved by Employee Co-Chair: Patrick Nahmiash
End of meeting recap completed? Yes		

SHR 70000005070 Room 210, Super 8
Below is the Pest control report that was sent on January 8, 2024.

 SERVICE REPORT		CONTACT ORKIN CANADA: <small>(306) 244-8226 638 SASKATCHEWAN 5028 47TH STREET EAST SASKATOON, SK S7K 4L3</small>	
CUSTOMER INFORMATION		SERVICE INFORMATION	
Business Name	SUPER 8	Date of Service	1/8/2024
Customer Since	2024	Service Type	Bed Bug - Basic Prep Service Odd Job
SERVICE ADDRESS		Service Event Type	PC Odd Job 1st Service
Name	LORETTA JENSEN	Time In	12:41 PM
Address	405 NORTH SERVICE RD E SWIFT CURRENT, SK S9H 3T7	Time Out	12:45 PM
Telephone	(306) 778-6088	INVOICE INFORMATION	
Account #	406448	Invoice / Service Report #	21748733
Program ID	1277059		
BILLING ADDRESS			
Name	LORETTA JENSEN		
Address	405 NORTH SERVICE RD E SWIFT CURRENT, SK S9H 3T7		
Telephone	(306) 778-6088		
Email Address	super8scgm@gmail.com		
		YOUR ORKIN PRO JOSEPH HIRTLE LICENSE # A-900173	
COMMENTS ABOUT TODAY'S SERVICE			
Inspection for bed bugs in room #210. Inspection of mattress, box spring, baseboard, headboard. No evidence found during inspection. Room is clean for service.			
TODAY'S OBSERVATIONS			
Observation	Visual Inspection	Recommendation	Visual inspection- No activity at time of service
Pest Type		Status	Resolved
Responsibility	Technician		
		Customer Not Available to Sign	
Orkin Pro Signature		Customer's Signature	
ADDITIONAL DETAILS			
WAS THERE EXTERIOR USE OF INSECTICIDE / HERBICIDE / FUNGICIDE / MITTICIDE?			
NO			