

## Medicine Hat Cross - Functional Health & Safety Committee

October 10, 2024





Jody Barron	jody.Barron@cpkcr.com		Eng. Track Structure	Alternate	0	Yes	No
Nick Lepard Brooks Sub	nick.lepla@cpkcr.com		Eng. Track Structure	Member	7	Yes	Yes
Vicki Martin	vicki.martin@cpkcr.com	403-528-5000	Other	Secretary	9	Yes	Yes

**Quorum:** A quorum of a committee consists of the majority of members, at least half of which are employee members and at least one of which is an employer member.

**Meeting Called to Order by:** Kyle Leafloor 10:03

**Guests:** Nil

**New Errors / Omissions Last Month's Minutes:** Nil

**Motion to Accept Minutes as Submitted/Amended:** Nick Lepard

**Employees & Geographical Region WHSC Represents:**

Craft Employees Represented                      Subdivision Miles Represented:                      Numbers Represented:  
 Department                      WHSC member:                      (Include subdivision name and mileage range)                      Employees Buildings

<b>T&amp;E, Engrs / Cndrs</b>	Patrick Nahmiash / David Getz	Medicine Hat Yard, Brooks and Maple Creek Sub - the number is the total for Engineers and Conductors	246 Updated on Sept 26	2
<b>Mech, Car</b>	Jason E Ross	Medicine Hat	2	1
<b>Eng, Track Structure</b>	Miles Heit, Nick Lepard	Medicine Hat, Maple Creek Sub, Brooks Sub	26	6
<b>Eng, S&amp;C</b>	Daniel Villeneuve	Brooks, Maple Creek	13	4

	T&E		Engineering		Mech.-Car	
	2024	2023	2024	2023	2024	2023
<b>FRA Reportable Injuries</b>	4	2	4	1	0	0
<b>Non-FRA Reportable Injuries</b>	1	0	1	0	1	0
<b>FRA Train Accidents</b>	1	0	1	3	0	0
<b>Non-FRA Train Accidents</b>	4	2	1	3	1	0
<b>Rule Violations</b>	1	3	0	0	0	0
<b>Motor Vehicle Accidents</b>	0	0	2	0	0	0

Date of Last Local Incidents	T&E	Engineering	Mech.-Car
<b>Number of Days Since:</b>	Date (Days)	Date (Days)	Date (Days)
<b>Personal Injury</b>	25-Mar-24 (199)	20-Aug-24 (50)	11-Jun-24 (120)
<b>Train Accident</b>	22-Jun-24 (109)	21-Jul-24 (81)	05-Jul-22 (826)
<b>Rules Violation</b>	28-Jun-24 (103)	24-Apr-21 (1263)	01-Jan-17 (2837)
<b>Motor Vehicle Accident</b>	12-Jan-19 (2096)	10-Sep-24 (29)	07-Aug-19 (1889)

## Previous Month's Last Incident / Injury Causes:

### Personal Injuries:

Date: FRA Reviewed: Description:

			Nil
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### Train Accidents:

Date: FRA Reviewed: Description:

			Nil
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### Rules Violations:

Date: Reviewed: Description:

		Nil
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### Motor Vehicle Accidents:

Date: Reviewed: Description:

		Nil
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## Safety Framework Activities Completed Last Month:

Status:	Date:	Department:	Description (include description, action taken by who and when to be completed by):
Completed	9-Oct-24	T&E	David Getz participated in committee work; pre-meeting, and site inspections.
Completed	8-Oct-24	T&E	Ryan Marshal participated in committee work; new hire observation.
Completed	25-Sep-24	T&E	David Getz and Patrick Nahmiash participated in committee work; Site inspections.
Completed	24-Sep-24	T&E	David Getz and Patrick Nahmiash participated in committee work; Site inspections.
Completed	17-Sep-24	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; T&E footboard.
Completed	16-Sep-24	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; T&E footboard.
Completed	13-Sep-24	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; Site inspections.
Completed	12-Sep-24	T&E	Darren Burzminski and Patrick Nahmiash participated in committee work; Safety meeting and T&E footboard.

## SOFA / Planned Peer Observations:

Status: Date: Department: Employees Observed Total Observed At-risk Observed Description (include description, action taken by who and when to be completed by):

			Nil			
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## Workplace Inspections:

Status: Date: Department: Description Classification: (include description, action taken by who and when to be completed by):

Open	9-Oct-24	T&E	B	<p>Tompkins Back Track (MT308A)</p> <ol style="list-style-type: none"> <li>Back track at east end – At east end of back track there are rail ties laying in entraining and detraining locations. These are a tripping hazard. See photos. Clean up site</li> <li>Back track near west end – There are three pieces of rail lying next to track in entraining and detraining locations, including a very long string partially obscured ballast. These are tripping hazards, See photos. Remove rail debris near track.</li> <li>Back track along south side – Weeds along south side need to be cut as they are a tripping hazard and</li> </ol>
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				<p>obscure the ground where employees detrain. See photos. Cut weeds.</p> <p>4. Back track east end switch – Missing switch broom at east end switch. Provide broom.</p> <p>All items have been forward to Willie Davis. Timeline: 31-Oct-24</p>
Completed	9-Oct-24	T&E	N/A	Sidewood Back Track
Completed	25-Sep-24	T&E	N/A	Bassano Yard Clean site. No issues.
Completed	13-Sept-24	T&E	N/A	Crowfoot Back Track Clean site. No issues.
Completed	13-Sept-24	T&E	N/A	Lathom Back Track Clean Site. No issues.
Completed	13-Sept-24	T&E	N/A	Strangmuir Back Track Clean Site. No issues.
Completed	13-Sept-24	T&E	N/A	Gleichen Back Track Clean Site. No Issues.
Completed	11-Sept-24	T&E	B	Medicine Hat yard: Weeds throughout the yard, need to be sprayed and cut. Reply Oct 9: Email sent from Colton. Weeds have been dealt with.
Open	11-Sept-24	T&E	B	Medicine Hat yard: <ul style="list-style-type: none"> <li>- Broom holder needs to be re-installed by inspection lights (in front of station). Complete by end of day.</li> <li>- New target required on main line east crossover west switch. Complete by end of day.</li> <li>- Walkway in front of station to south parking lot is missing multiple planks. Timeline: 31-Oct-24</li> </ul>
Open	08-Aug-24	T&E	B	East and West parking Lots: <ul style="list-style-type: none"> <li>- West parking lot weeds and clean up completed</li> <li>- Update Signage &amp; reposition security signs to face street side. Update: 2 signs will be sent out from Facilities. Timeline: Next meeting in October.</li> </ul> Update (Oct 10): Emailed facilities for an update.
Completed	07-Aug.-24	T&E	B	Suffield back tracks and north storage track: Clean up all debris, grading is problematic and weeds are again out of control. The footing is extremely uneven and with snow drifts may be a huge issue in slip and trips. Sept 11 as per Colton Moquin – weeds are rectified. Reply Oct 9: Email sent from Colton. Weeds have been dealt with.
Completed	07-Aug.-24	T&E	B	Bowell back track: <ul style="list-style-type: none"> <li>- West end back track, Pile of spikes in walking/entraining/detraining path.</li> <li>- Debris in walking/entraining/detraining path.</li> <li>- Weeds in walking/entraining/detraining path.</li> </ul> Sept 11 as per Colton Moquin – weeds are rectified. Reply Oct 9: Email sent from Colton. Weeds have been dealt with.

## Customer / Industry Inspections:

Status:                      Date:                      Department:                      Classification: (include description, action taken by who and when to be completed by):

Completed	25-Sep-24	T&E	B	<p>Gleichen Long Plain Elevator</p> <p>Small trees along side of tracks are too close to track and present a hazard to employees riding equipment. Refer to photos that were sent to customer. Please cut down vegetation.</p> <p>Responsible: Andrew Sheane Timeline: 9-Oct-24</p>
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				Reply (25-Sep-24): Tree has been taken down. Picture was sent of competition.
Completed	24-Sep-24	T&E	N/A	Carmichael Pioneer Elevator Clean site. No issues.
Completed	24-Sep-24	T&E	B	Gull Lake Viterra (Pronghorn) East end derail sign of yard is broken, missing bolt, flipped upside down. Add bolt to fix signage. Responsible: Nickolas March Timeline: 9-Oct-24 Reply (8-Oct-24): Derail sign is repaired as per email from Nickolas March

### Safety Hazard / Unsafe Condition Reports:

Status: \_\_\_\_\_ Date: \_\_\_\_\_ Department: \_\_\_\_\_ Description (include description, action taken by who and when to be completed by):

			Nil
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### Risk Assessments Completed:

Status: \_\_\_\_\_ Date: \_\_\_\_\_ Department: \_\_\_\_\_ Description (include description, action taken by who and when to be completed by):

			Nil
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### Work Refusals / Right to Challenge:

Status: \_\_\_\_\_ Date: \_\_\_\_\_ Department: \_\_\_\_\_ Description (include description, action taken by who and when to be completed by):

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### Taxi Exception Reports:

Status: \_\_\_\_\_ Date: \_\_\_\_\_ Department: \_\_\_\_\_ Description (include description, action taken by who and when to be completed by):

			Nil
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### Old Business Review:

Item Number:	Item Origin:	Old Business Description:	Responsible Person(s):	Status:	Due Date:
1 12-Sep-24	Committee member	August 12 an email was sent to Facilities regarding large window in maintenance away building there is water coming in and there is mold on window too.  Paper towel dispenser needs to be replaced.  Ben from Facilities will follow up with the contractor (roofer). <b>Benjamin Shideler Oct 7 email; this has been completed</b>	Jason Ross	Completed	10-Oct-24
2 12-Sep-24	Committee member	The whole yard, Dunmore, S&C, Mechanical building all have major cleaning issues. This needs to be addressed to the Kleenway cleaners. Pictures have been sent to Facilities-West. <b>Previous employees from existing cleaning company have been replaced with new employees. Cleaning has improved in all buildings..</b>	Mark Ellis	Completed	10-Oct-24

3 11-Jul-24	Committee member	<p>Locomotive fuel conservation: Numerous bulletins and practice requirements have been implemented, cancelled and changed in past few months. Clear explanation of requirements need to be provided, another bulletin will add to the confusion.</p> <p>Labour co-Chair recommends footboard. Update: This will be completed by next meeting.</p> <p>Update: Pat will contact Evan to make a plan. Evan was contacted on Aug. 9 – conversation happening on Aug. 10, Evan will contact Mark/Kyle and get back to Patrick. Not contact to date.</p> <p><b>Update Sept 11: footboard to be completed by September 19, review of bulletin points completed and approved.</b></p> <p><b>Footboards were completed on September 16&amp;17.</b></p>	Patrick Nahmiash Darren Burzminski	Completed	<del>8-Aug-24</del> <del>12-Sep-24</del> 19-Sept-24
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### New Business Review:

Item Number:	Item Origin:	Business Description:	Responsible	Status:	Due Date:
1	H&S committee member	<p>Alyth Bunkhouse</p> <p>Inappropriate use of the emergency exist doors at the end of both wings in the Alyth bunkhouse. Some employees are using them to come and go from their rooms for smoking/vaping, constantly opening and closing the doors and disrupting other employees' sleep. The doors at times are being left propped open, unlocked, as well as allowing the smoke and vapors to re-enter the bunkhouse. Can you install alarms on these doors to prevent this from continuing?</p>	Facilities-West Ben Shideler	Open	14-Nov-24

### Escalated Item:

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date:
		Nil			

### Tabled item:

Item Number:	Item Origin:	Escalated Item:	Responsible Person(s):	Status:	Review Date
1 23-Apr-24	Old Business	<p>ICRP –Request for risk assessment for 'Reset Break' at the away from home terminal was requested on April 1 (email from labour Co-Chair to employer Co-Chair) due to the change in operating practices affecting personnel.</p> <p>Update May 8: Safety Management System parameter requirements sent to Kyle.</p> <p>Update June 11: David and Kyle appointed to step 3 of the ICRP process, reports to be submitted prior to June 21<sup>st</sup>.</p> <p>Reports referred to the Head on June 22, 2024.</p> <p>Update: Waiting to hear back from the Head.</p> <p><b>Patrick Nahmiash will contact the Head.</b></p> <p><b>Update on Aug. 12 the Head stated it has</b></p>	Kyle Leafloor David Getz	Open	<del>13-Jun-24</del> <del>8-Aug-24</del> <del>12-Sep-24</del> <del>10-Oct-24</del> 14-Nov-24

		been referred to the Safety Management System group for review, Patrick Nahmiash will be contacted with response			
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**Miscellaneous / Comments:**

Debris clean up in the Med Hat and Dunmore yard. Mark Ellis to arrange equipment to facilitate. Plan to complete on Oct 16. Timeline: 31-Oct-24
Requested 3-5 sets of towels to be placed in the men's shower room on the main floor of the Medicine Hat yard. Email sent to facilities on Oct 10.
2 T&E committee members will participate in the October 29 & 30 SWA
Fall T&E Footboard meetings to be completed after the SWA.
Emergency Action Plans need to be updated. Conduct annual drill & debrief meeting.
Reminder that all site inspections from all departments need to be completed by the end of the year.

**Next Meeting:**

Place	Date	Time
Medicine Hat Board room, 2 <sup>nd</sup> floor, 402 North Railway Street SE Medicine Hat AB	14-Nov-24	10:00 am
Meeting Adjourned At: 10:33	Approved by Management Co-Chair: Kyle Leafloor	Approved by Employee Co-Chair: David Getz
End of meeting recap completed? Yes		